

**MESSAGE**

FM : DIGCENT (PERS)

**NO.D.I.04/2016-PERS.DA.8**

**13 /07/2016**

**U/C** NOMINATIONS FOR THE POST OF SUPERINTENDENT OF POLICE(**SP**) IN THE PAY BAND-3 WITH GRADE PAY RS. 7600/- IN NATIONAL INVESTIGATION AGENCY (**NIA**) BY DEPUTATION (.) **NIA** HQR HAVE CALLED FOR NOMINATIONS OF WILLING AND ELIGIBLE OFFICERS (.) THE ELIGIBILITY CONDITIONS FOR SUBJECT DEPUTATION ARE AS UNDER (.)

/Number of Posts	Eligibility criteria
Superintendent of Police in PB-3 Rs. 15600-39100/- plus Grade Pay <b>Rs. 7600/-</b>  No. of Post-01	a) Officers of the Indian Police Service empanelled for holding Superintendent of Police level posts at the Centre.  or  b) Officers of the Central Government or the State Government or the Union territories;  (i) holding analogous posts on regular basis in the parent cadre/department; or  (ii) with five yearsØservice in the grade rendered after appointment thereto on regular basis in posts in the Pay Band-3 Rs. 15600-39100/- with Grade Pay <b>Rs.6600/-</b> or equivalent in the parent cadre/department, and  (iii) ten yearsØexperience in handling of cases of investigation of criminal cases, or intelligence work including counter terrorism operation or imparting training in counter terrorism.  © Period of deputation not exceed four years.  (d) The maximum age limit shall be not exceeding 56 years as on closing date of

receipt of application.

**Nature of duties.**

- The officer shall be responsible for coordinated investigation of cases registered within their jurisdiction and also for collection of intelligence from States within his jurisdiction or from the area as per orders.
- The officer shall be responsible to investigate cases within a prescribed timeframe after receiving orders of the MHA.
- The officer shall monitor all national security related developments and activities of extremists/militants groups/fundamentalist outfits/left wing extremists within his jurisdiction as per orders.
- The officer shall interrogate or get interrogated all terrorists/LWE/fundamentalists pertaining to his jurisdiction and prepare dossiers on them as per requirements.
- The officer shall prepare up to date notes on various militants/outfits giving background, ideology, incidents, area of influence, modus operandi, cadre strength, weapon holding, supporters, sympathizers etc as per requirement of the organizations.
- The Officer shall visit the various states in his area of responsibility and liaise with State ATS and security agencies to establish a good working relationship with them
- The officer shall ensure collection of IRs of terrorists involved in various incidents in his jurisdiction and also interview the terrorists lodged in various jails to elicit further information.
- The officer shall raise sources and develop well placed contacts in his jurisdiction for collecting intelligence as per the task assigned by the organization.
- The officer shall put up a monthly update on the activities of extremists and fundamentalist outfits in his respective Zone(s) as well as on important

scheduled offences.

➤ The Officer shall also make efforts to collect intelligence relating to cases being investigated by the NIA. Besides having overall awareness of the Security situation obtaining in the country and activities of various militant/fundamentalist outfits, each SP will try to develop domain knowledge in areas relating to which cases are being investigated by him.

➤ The officer shall prepare different reports i.e. progress reports, final reports, investigation reports and charge sheet from time to time and submission of the same to supervisory officers.

➤ To pursue the cases in the courts after finalization of the charge sheet. All important witnesses and important bail applications must be attended by the officer.

➤ To ensure that all the interrogation reports of the accused in their cases are stored in the digital repository for further reference.

➤ Safety and security of property in the Malkhana in their respective cases and production in the Court as and when required.

➤ The officer shall perform any other duties as assigned to him from time by his supervisory officer.

(.) REQST FWD NOMINATIONS OF WILLING AND ELIGIBLE OFFICER'S IN THE RANK OF **2IC & DCs** WHO HAVE COMPLETED MANDATORY FIELD SERVICE(MFS) BECOME ELIGIBLE FOR NEXT PROMOTION IN THE PRESCRIBED FORMAT ATTACHED SO AS TO REACH THIS DTE BY **25/07/2016 REPEAT 25/07/2016** (.) IF NOMINATIONS ARE NOT RECD. BY TARGET DATE, THEN NIL REPORT WILL BE PRESUMED (.) NIL REPORT NOT REQUIRED (.) IT MAY BE ENSURED THAT NOMINATED OFFICERS SHOULD MEET ALL THE REQUIREMENTS OF THE POST APPLIED FOR (.)PARA (.) **PREFERENCE MAY BE GIVEN TO THE OFFICERS WHO HAVE SERVED IN HARD AREA AT LEAST 02 AND 03 YEARS RESPECTIVELY (.) OFFICERS WHO HAVE NOT AVAILED ANY DEPUTATION/UN ASSIGNMENTS MAY BE APPLIED (.)** IT MAY ALSO BE ENSURED THAT NOMINATED OFFICERS MUST BE FREE FROM VIGILANCE ANGLE AND FULFILLS THE ELIGIBILITY CONDITIONS AS LAID DOWN IN DEPUTATION POLICY FRAMED BY MHA DATED 17/01/2012 AND THIS DTE LETTER DATED 24/09/2013/////-

Sd/ 13/07/2016

**DIGCENT (PERS)**

## ANNEXURE-II

APPLIED FOR THE POST \_\_\_\_\_

### CURRICULUM VITAE PROFORMA

Sl.No.						
1.	Name and Address ( in block letter)					
2.	Date of Birth ( in Christian era)					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualification					
5.	Whether Education and other qualification required for the post are satisfied( if treated as equivalent to the one prescribed in the Rules, state the authority for the same					
		Qualifications/Experience required		Qualifications/Experience possessed by the officer		
	Essential	1. 2. 3.				
	Desired	1. 2.				
6.	Please state clearly whether in the light of entries made by you, you meet the requirement of the post					
7.	Details of employment in chronological order. Enclose a separate sheet duly authenticated by you signature, if the space below is insufficient					
	Office/Institution	Post held	From	To	Scale of pay and Basic pay	Nature of duties ( in details)

8.	Nature of present employment i.e. Adhoc or Temporary or Quasi Permanent or Permanent	
9.	In case the present employment is held on deputation/contract basis, please state	
	a) The date of initial appointment	
	b) Period of appointment on deputation/contract	
	c) Name of the parent office/organization to which you belong	
10	Additional details about present Employment  Please state whether working under (indicate the name of your employer against the relevant column)	
	a) Central Govt.	
	b) State Govt.	
	c) Autonomous Organization	
	d) Government Organization	
	e) Universities	
	f) Others	
11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12	Are you in Revised Scale of Pay if yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13	Total emoluments per month now drawn	

14	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to i)additional academic qualifications ii) Professional training and iii)work experience over and above prescribed in the vacancy circular/advertisement) (Note : Enclose a separate sheet, if the space is insufficient)	
15	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis, (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-government Organization are eligible only for short term Contract).	
16	Whether belongs to SC/ST	
17	Remarks (The candidates may indicate information with regard to) i) Research publications and report and special projects ii) Awards/Scholarship/Official Appreciation iii) Affiliation with the professional bodies/institutions/societies and iv) any other information. (Note : Enclose a separate sheet if the space is insufficient)	
I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.		

Date : \_\_\_\_\_

Signature of the candidate

Address

Contact No.

**COUNTERSIGNED**

( Employer with Seal)



**Certified to be given by the Head of the Office of the Applicant**

- I. Certified that particulars furnished by \_\_\_\_\_, have been verified from his record and found correct.
- II. No Vigilance case is either pending/contemplated against \_\_\_\_\_. His/her integrity is certified.
- III. No major/minor penalty was imposed on \_\_\_\_\_ for the last 10 years as per records of this Department.

**Signature of the Head of Office with Seal.**