



**INVITATION TO LIMITED TENDER
GROUP CENTRE, NEEMUCH
CENTRAL RESERVE POLICE FORCE**

Distt. – Neemuch (M.P.) - 458441

T/PHONE No. AND Fax No. 07423-220162

Web Site : www.crfp.nic.in /[http:// eprocure.gov.in/eprocure/app\(cppp\)](http://eprocure.gov.in/eprocure/app(cppp))

No. L.VII-5/2018-19-GCNMH(BLDG)

Dated, the Jun' 2018.

INVITATION OF TENDER

The Deputy Inspector General of Police, GC CRPF Neemuch invites sealed tenders, for and on behalf of the President of India, under **online** two bid system financial bid and technical bid system in respect of the works mentioned in the schedule to this tender enquiry, from the manufacturers and or their authorized dealers/contractors of outstanding repute and actually dealing in the line.

2. If you are in a position to quote for carrying out the work in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and submitted through e-procurement site <http://eprocure.gov.in/eprocure/app> you must also furnish with your tender all the information called for as indicated in pamphlet No.DGS&D-229 mentioned in para-1above. attached list of questionnaire should also be answered and submitted through e-procurement site <http://eprocure.gov.in/eprocure/app> Failing which your tender will be liable to be ignored, and will not be considered.

3. Prospective tenders are advised to go through the earnest money, payment terms, counter sample, past performance certificate clause and all other clauses of this tender enquiry carefully before filing the tender.

I) SCHEDULE TO TENDER THE DIGP GC CRPF, Neemuch (M.P)

SPECIFICATIONS OF 04Nos Soak Pit construction size 8'x8'x10'feet and Filling materials such as depth of brick bats 1.50' , gravel 2.0' ,charcoal 1.0' sand 2.50' and RCC Slab with 600mm dia lid WORK ATGC CRPF Neemuch SITUATED IN GC CAMP SCHEDULE-APPENDIX-Á

Details available at crpf website and cppp www.crfp.gov.in & [https:// eprocure. gov.in/ eprocure/ app\(cppp\)](https://eprocure.gov.in/eprocure/app(cppp))

Earnest Money required	Rs. 3032.00/-
Tender Cost	Rs. 100/- only (non-refundable).
Last date and time for receipt of tender:	10/07 /2018 at 1000 hrs
Time and date of opening of tender:	11/07/2018 at 1100 hrs
Validity of offer:	The tender shall remain open for acceptance till 60 days from the date of opening of tender

DIGP GC CRPF Neemuch

SPECIFICATIONS OF 04Nos Soak Pit construction size 8’x8’x10’feet and Filling materials such as depth of brick bats 1.50’ , gravel 2.0’ ,charcoal 1.0’ sand 2.50’ and RCC Slab with 600mm dia lid WORK AT FIELD SITUATED IN GC NEEMUCH, CRPF,

website and cppp www.crpf.gov.in/&https://eprocure.gov.in/eprocure/app/cppp

Detailed Specifications:

As per Appendix – ‘A’

All tender documents attached with this invitation to tender including the specifications are sacrosanct for considering any offer as complete offer. It is therefore important that each page of the tender document duly completed and signed is returned with your offer. Envelope containing the tender quotations shall be super scribed as “QUOTATION FOR (EXCAVATION work)”.

Tender enquiry documents along with tender samples have to be submitted in the office of the undersigned i.e. THE DIGP GC CRPF, Neemuch (M.P)-458441 on or before the scheduled date and time prescribed in the tender enquiry. Tender enquiries along with samples received after expiry of due date and time will not be opened and returned to the bidder. Tender samples sent on “FREIGHT TO PAY” basis will not be accepted. Tender samples of tenders whose offers are not accepted may be collected by their authorized representatives on requisition on letter head of the firm duly stamped, signed and attested by the purshasers on hearing from this office. In case samples are not collected within the given time, the samples will be disposed off.

DIGP GC CRPF Neemuch

II) TERMS AND CONDITIONS OF TENDER ENQUIRY.

- | | | |
|--------|-----------------------------------|---|
| 0
1 | Terms of price | <p>1.1 Rates quoted by the firms should be on firm price basis. Rates should be quoted in Indian rupees both in figures as well as in words for complete units as per specifications. and rate are accepted only in BOQ format in CPPP Website (e-Procurement site http://eprocure.gov.in/eprocure/app) otherwise the offers will not be considered.</p> <p>1.2 Firms should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like ‘as applicable’ will be treated as vague and are liable to be ignored.</p> <p>1.3 Rates quoted shall remain open for 180 days after the opening of the tender.</p> |
| 0
2 | Payment terms | <p>2.1 Works are required to be carried out on credit basis only and payment will be made after drawl of amount from Regional Pay and Accounts Office of CRPF.</p> <p>2.2 Payment in advance or immediately on work cannot be made.</p> <p>2.3 EXCISE DUTY :
Price should be quoted as per BOQ format provided along with tender document at e-Procurement site http://eprocure.gov.in/eprocure/app</p> |
| 0
3 | work instructions | <p>3.1 Work will be carried out at consignee’s location i.e. (<i>THE DIGP GC CRPF, Neemuch (MP) 458441</i>) Purshasers are required to quote rates on free delivery materials at consignee’s location basis at freight, risk and cost of the contractor basis only.</p> <p>3.2 However final discretion regarding work instructions lies with the DIGP.</p> |
| 0
4 | work period instructions | <p>4.1 Completion of work is required to be effected within 30 days after work award of work start with a lead period of 03 days.</p> <p>4.2 If the AT is placed on any of the participating firms/ contractor for the part quantity, the work period will be fixed.</p> |
| 0
5 | Liquidation charges clause | <p>5.1 If the firm fails to carry out the works or any installment thereof within the period fixed for such work or at any time repudiates the contract before the expiry of such period e purshaser may recover from the contractor as agreed liquidated damages including administrative expenses and not by way of penalty, a sum equivalent to 2% of the price of work which the contractor has failed to carry out the work within the period fixed to carry out the work in the schedule for each month or part of a month during which the carrying out of such work may be in arrears where work</p> |

thereof is accepted after expiry of the aforesaid period, provided that the total damages so claimed shall not exceed 10% of the total contract price.

- | | |
|---|---|
| <p>0 Details of</p> <p>6 Manufacturers</p> | <p>6.1 Purchasers should disclose the name and full address (along with telephone /fax No.) of the place where the works will be carried out and offered for inspection, if any.</p> <p>6.2 Offer from firms/contractor whose business activities are limited to carry out the work and service back up will also be entertained provided they furnish a certificate from the manufacturer certifying the authenticity, along with their tender, failing which their tender will be summarily rejected.</p> |
| <p>0 Tender sample</p> <p>7 Requirement</p> | <p>7.1 Purchasers should ensure that the sample submitted by them fully conform to all the parameters of the tender enquiry specifications as per Appendix ‘A’.</p> <p>7.2 Offers received without tender samples or in case tender samples are received after the due date and time for receipt of tenders shall be rejected summarily.</p> <p>7.3 The price bid of eligible firms will be opened and order would be considered on the lowest bidders subject to their reasonability of rates, capacity and performance etc.</p> <p>7.4 All tender samples should have a card affixed to them duly signed and stamped by the firm indicating the following: -</p> <ul style="list-style-type: none"> i) Name and address of the firm. ii) Tender No. iii) Closing date & date of opening of tender iv) Name of item, item no & Qty & rates . v) Any other information, if required. |
| <p>0 Earnest money</p> <p>8 Deposit</p> | <p>8.1 All firms are required to deposit earnest money Rs. 3032.00/-along with the quotation, failing which their offers will be summarily rejected.</p> <p>8.2 The earnest money can be deposited through any of the following alternative forms : An account payee demand draft, fixed deposit receipt, banker’s cheque or bank guarantee from any of the Nationalized, Scheduled or Commercial bank in any acceptable form drawn in favour of “DIGP,GC CRPF, Neemuch ”, Payable at SBI Bank Kanawati Code No-7293</p> <p>8.3 The earnest money shall remain valid and be deposited with the tender opener for a period of 180 days from the date of tender opening. If the validity of the tender is extended, the validity of the BG/or any other alternate document submitted in lieu of</p> |

earnest money will also be suitably extended by the purchaser, failing which their tender after the expiry of the aforesaid period shall not be considered by the tender opener.

- 8.4 No interest shall be payable by the department on the earnest money deposited by the purchaser.
- 8.5 The earnest money deposited is liable to be forfeited if the purchaser withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his tender.
- 8.6 The earnest money of the successful purchaser shall be returned after the security deposit as required in terms of the contract is furnished by the purchaser.
- 8.7 If the successful purchaser fails to furnish the security deposit as required in the contract within the stipulated period, the earnest money shall be treated as performance security deposit for all practical purposes.
- 8.8 Earnest money deposits of all the unsuccessful purchasers shall be returned by the tender opener as early as possible after the expiry of bid's validity, but not later than 30 days after placement of contract. Purchasers are advised to send a pre receipt challan along with their bids so that refund of earnest money can be made in time.
- 8.9 Any tender, where the purchaser is required to deposit earnest money in terms of conditions mentioned in preceding paras, not accompanied with earnest money in any one of the approved forms acceptable to the department, shall be summarily rejected.

0 Performance
9 security
deposit clause

- 9.1. The successful firm/contractor shall have to deposit a performance security deposit equivalent to 5% of the value of the contract works within 15 days of the placement of work order for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time, empowers the department to cancel the work order.
- 9.2 The performance security deposit submitted by the contractor will remain valid at least for 60 days beyond the date of completion of all contractual obligations of the supplier including guarantee/ warrantee obligations.
- 9.3 The performance security deposit can be deposited in any of the following alternative forms :
- An account payee demand draft, fixed deposit receipt, banker's cheque or bank guarantee from any of the Nationalized, Scheduled or Commercial bank in any acceptable form drawn in favour of *THE DIGP GC CRPF, Neemuch* payable at *SBI*

- 9.4. If the contractor fails to carry out the work within the stipulated period and places and requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs.10/- duly attested by the Notary public stating that the performance security deposit has already been extended for sixty days beyond the guarantee/warrantee period.
- 9.5 The performance security deposit shall be withheld or forfeited in full or part in case the work order is not executed satisfactorily within the stipulated period or requisite standard of the work within the guarantee period is not undertaken to the best satisfaction of the user.
- 9.6 Cash security deposits will not be accepted. The security deposits will be returned subject to work being made in full within the stipulated period of work being in conformity with the approved samples kept in the custody of this office. The decision of the DIGP GC CRPF, Neemuch shall be final and binding in all matters pertaining to refund of the security/earnest money.

1 Two Bid
0 system

- 10.1 since the materials to be procured are of a complex and technical nature, bids are required to be submitted in two parts as under:-**2.Bids will be accepted only on line in BOQ format at e-procurement web site [http://eprocure.gov.in/eprocure/app\(cppp\)](http://eprocure.gov.in/eprocure/app(cppp))**
- a) Technical bid consisting of all the technical details along with commercial terms and conditions as mentioned in the tender enquiry. The cover superscripted as technical bid should contain the following documents.
- (i) All pages of tender documents duly completed and signed without indicating the rates quoted.
 - (ii) Performance statement of last 03 years.
 - (iii) Pre-receipt challan for refund of earnest money.
 - (iv) Any other relevant documents which the firms wish to submit.
- b) Financial/ price bid indicating work wise price quoted for the areas mentioned in the tender. The cover super scribed as financial/price bid should contain the following:-
- (i) Details of works, taxes, duties, discounts if any, work completion period, validity of rates etc quoted by the bidder. These details should be submitted on the letter pads of the contractor.
 - (ii) Rates must be clearly mentioned in figures as well as in words and in INR.

- (iii) There should not be any cutting / over writing.
- (iv) Copies of any one or two of the following documents like PAN, TAN, Last 3 years tax returns, service registration.

07

**1 Method of
1 submission**

- 11.1 The two separate covers containing the technical bid and of tender enquiry: financial bid should be sealed separately in separate covers duly super scribed with tender enquiry number, work and date of tender opening. The sealed cover along with the EMD and other documents should be put in a bigger cover and sealed again. This bigger cover should also be super scribed with tender enquiry number, name of works and date of tender opening. If the financial bids is not sealed, the offer shall be summarily rejected.
- 11.2 The tender enquiries duly filled in all aspects and having completed all applicable formalities may be sent by registered post/ speed post duly stamped or by courier/by hand to be dropped in the tender box kept of the O/O THE DIGP GC,CRPF, Neemuch Pin 458441 ,Phone No.07423-220162 so as to reach on or before the scheduled time and date as mentioned in the schedule to the tender enquiry. Department is not responsible for any postal delay.

III) IMPORTANT INSTRUCTIONS

- 01 Full name and status of the person signing the tender documents must be clearly mentioned.
- 02 The firms applying tenders against the subject tender enquiry are informed that all relevant details with reference to the tender enquiry stipulations are clearly responded to. In case any of the tender enquiry stipulations are not clearly stated or replied to by any of the firms, no repeat no clarifications will be sought from the concerned firm and its offer will be rejected out rightly.
- 03 Catalogues, if any, mentioning the full particulars of the work should be furnished with the quotation.
- 04 Important information like tender enquiry number, date of tender opening, type of works, full specifications of the works and terms and conditions etc should be provided wherever required.
- 05 Tender sample should be produced for inspection and displayed on the date of opening of tender invariably. If the representative of the firm desires to remain present while opening of quotation, the same will be allowed. The samples can also be produced for inspection and display through such representative.
- 06 Purshaser reserves the right to get the manufacturing capacity of all firms re-verified irrespective of the registration status.

07 Purshaser reserves the right to cancel/reject or scrap any or all the tenders at any stage without assigning any reason.

08 The work order will be placed only after the demonstration/ final inspection and the approval of the sample of the stores by the competent authority.

09 If the samples are sent by Railway Parcel, the Railway receipt should not be enclosed with the tender documents but should be posted separately to the officer to whom samples are sent (Under a covering letter giving the necessary particulars to enable him to connect the Railway receipt easily with the parcel). Samples submitted by the renderers whose offers are not accepted (provided they have not been destroyed during testing) will be delivered to their representative, if they call for the same or can be returned direct to them at their cost, provided the application for return is made to the officer to whom the samples were sent, within one month after the contract is work start on the successful purshaser or after notification of cancellation of work tender. If no application is received within the due date, the samples will be disposed off by public auction and sale proceeds credited to the Government treasury.

10 Except as otherwise provided in the invitation to the tender, the contractor hereby declares that the work carry out under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained / mentioned in the contract. The contractor hereby guarantees that the said works would continue to conform to the description and quality aforesaid for a period of twelve months, from the date of work to the purshaser or 15 months from the date of shipment/despatch from the contractor's works whichever is earlier and notwithstanding the fact that the purshaser may have inspected and/or approved the said works.

11 In the event of contract being cancelled for any breach committed and the purshaser affecting re-painting of the works at the risk and the cost of the contractor, the purshaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.

12 Purshaser will not pay separately for transit insurance and the supplier will be responsible till the entire work contracted for, arrive in good condition at the destination. The consignee, as soon as possible but not later than 30 days of the date of arrival of the work at destination, notify to the contractor any loss or damages to the works that may have occurred during the transit.

13. While the purshaser and the tender opener shall make every effort to resolve any issue amicably through direct informal negotiation, in the event of any disagreement or dispute arising between them under or in connection with the contract shall be settled under the court of law within its jurisdiction at Neemuch. The resultant contract will be interpreted as per the prevailing Indian laws and various directives of the Govt. of India.

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(IV) **STANDARD FORMS TO BE USED**

The following forms mentioned in the Appendices – A, B, C, D & E are required to be submitted along with the bid.

- (a) Appendix 'A' - **SPECIFICATIONS OF 04Nos Soak Pit construction size 8'x8'x10'feet and Filling materials such as depth of brick bats 1.50' , gravel 2.0' ,charcoal 1.0' sand 2.50' and RCC Slab with 600mm dia lid** WORK Schedule .
- (b) Appendix 'B' - Proforma of bank guarantee for submitting earnest money.
- (c) Appendix 'C' - Proforma of bank guarantee for furnishing performance security deposit.
- (d) Appendix 'D' - Performance Statement For Last Three Years.
- (e) Appendix 'E' - Under mentioned criteria must fulfill by the purshasers.

DIGP ,GC,CRPF, Neemuch

Signature of the purshaser With seal

Appendix-A**SPECIFICATIONS OF 04Nos Soak Pit construction size 8'x8'x10'feet and Filling materials such as depth of brick bats 1.50' , gravel 2.0' ,charcoal 1.0' sand 2.50' and RCC Slab with 600mm dia lid WORK AT.....FIELD SITUATED IN GC NEEMUCH MP**

SLNo	DSR No.	Description	Qty	Unit
1	2	3	4	5
1	2.8	Earth work in excavation by mechanical means (Hydraulic excavator) /manual means in foundation trenches or drains (not exceeding 1.5 m inwidth or 10 sqm on plan), including dressing of sides and amming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m.		
	2.8.1	All kinds of soil.	25.09	Cum
2	6.23	Honey-comb brick work 10 / 11.4 cm thick with common burnt clay bricks of class designation 7.5 in super structure above plinth level upto floor V level with cement mortar 1:4 (1 cement : 4 coarse sand).	33.60	Cum
3	0362	0362 Brick bats	3.61	cum
4	07754	7754 Gravel 5 mm to 10 mm	4.70	CUM
5	MR	Char coal	2.35	Cum
6	2.27	Supplying and filling in plinth with sand under floors, including watering, ramming, consolidating and dressing complete.	5.96	Cum
7	5.2.2	1:1.5:3 (1 cement : 1.5 coarse sand(zone-III) : 3 graded stone aggregate 20 mm nominal size). With lid	0.90	Cum

DIGP GC CRPF NEEMUCH**Signature of the purshaser with seal**

PROFORMA OF BANK GUARANTEE FOR SUBMITTING EARNEST MONEY
(On banks letter head with adhesive stamp)

To

The Deputy Inspector General of Police,
GC, CRPF, Neemuch
M.P. - 458441

Dear Sir,

In accordance with your invitation to Tender No-----
M/s. _____ (here in after called "The purshaser") with the following
Directors on their Board of Directors/Partners of the firm.

1. _____ 2. _____
3. _____ 4. _____

wish to participate in the said tender enquiry for the carry out the work to you (here in after called "The purshaser") .Whereas a bank guarantee against Earnest Money for a sum of Rs. _____ (in words) _____ Valid for 180 days from the date of tender opening viz. up to _____ is required to be submitted by "the purshaser" as a precondition for the participation,

this bank hereby guarantees and undertakes to pay the purshaser upto the above amount upon receipt of its first written demand, without the purshaser having to substantiate its demand, provided that in its demand the purshaser will note that the amount claimed by it is due to it owing to the occurrence of any one of the three conditions mentioned below, specifying the occurred condition or conditions during the above said period of 90 days without any reservation and recourse.

***Signature of the purshaser With
seal***

1. If the purshaser withdraws or amends, impairs or derogates from the tender in any respect within the period of its validity.
2. If the purshaser after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purshaser.
3. If the purshaser having been notified of the acceptance of this tender by the purchasure during the period its validity and
 - (a) If the purshaser fails to furnish the performance security for the due performance of the contract.
 - (b) If the purshaser fails or refuses to accept and or execute the contract as provided in the general conditions of the contract. The guarantee shall be irrevocable and shall remain valid up to 90 days from the date of opening of tender. If further extension to this guarantee is required, the same shall be extended to such period on receiving instructions from the purshaser on whose behalf this guarantee is issued and any demand in respect thereof should reach the Bank not later than the above date.

Date. _____ Signature of authorized officer of the bank _____
Place _____ Printed Name. _____
Designation _____
Name and address of the bank _____

Signature of the purshaser Banker's Common Seal

PROFORMA OF BANK GUARANTEE FOR FURNISHING PERFORMANCE SECURITY DEPOSIT

To

The President of India,

WHEREAS M/S-----

(name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract no.....dated..... to supply (*Mention the name of work*) (description of goods and services) (hereinafter called “the contract”) AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the supplier such a bank guarantee: NOW THEREFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier, up to a total of.....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the..... day of2016.

(Signature of the authorized officer of the Bank)

Signature of the purchaser With seal

Name and designation of the officer

Name and address of the Bank

.....

Banker’s common seal

PERFORMANCE STATEMENT FOR LAST THREE YEARS

Name of Firm:

M/S _____

1. Contract Nos. :
2. Name of work :
3. Quantity on order :
4. Value :
5. Original D.P.:
6. Area of work within original D.P.:
7. Final Ext. D.P.:
8. Last work position. :
9. Reasons for Delay in work:
(If any)

Signature of the purchaser

Appendix E

Below criteria must fulfill by the purchasers

SL. NO.	REQUIRED DOCUMENTS
01	Whether registered with NSIC Monetary limit/ ATO NSIC
02	Whether registered with DGS&D/CPWD/PWD or Having civil contractor license Monetary limit/ ATO Validity of registration
03	Whether EMD enclosed as per T.E (Required EMD as per T.E= Rs should be valid fordays) 04
04	Whether tender cost of Rs. 100/- Deposited by the firm
05	Whether Lab test report in original is enclosed
06	Whether specification Confirmed or not
07	Tender Sample (T.E requirement.....)
08	Counter sample
09	Whether SSI Unit
10	Capacity
11	Quantity offered (Total quantity as per T.E.....)
12	Terms of Delivery (T.E requirement is
13	Validity of offer (T.E requirement is
14	Whether the firm agrees to accept conditions of contract as contained in DGS&D-68 (Revised) amended upto 31.12.91 and those contained in Pamphlet No. DGS&D-29 read with Annexure attached (as asked in clause 12 of Questionnaire of TE)
15	Tolerance clause (agreed or not agreed)
16	Liquidated Damage clause agreed or not
17	Past Performance
18	Advance Sample Clause (agreed or not)
19	Manufacturer or authorized agent
20	Authorization certificate from manufactures submitted or not
21	Authorization valid up to
22	Whether firm is Indian agent of Foreign Principle enlisted with DGS&D or not
23	Details of after sale service and post contractual support provided or not
24	Details of commission or copy of other arrangement attached or not
25	Partnership agreement attached or not
26	Name & Address of Bankers
27	Equipment and Quality Control proforma duly filled in or not
28	Whether business dealing banned
29	Whether witness have signed in list no.1 and form-68-A or not
30	Whether witness have signed in list no.1 and form-68-A or not
31	Whether tender signed properly
32	Whether Guarantee/ Warranty Clauses accepted
33	Whether any specific condition stipulated
34	Whether all the technical parameters as per the specification mentioned in the T.E are complied (details being furnished in Appendix / Part-II)