

**GOVERNMENT OF INDIA**  
**(Ministry of Home Affairs)**  
**DIRECTORATE GENERAL**  
**CENTRAL RESERVE POLICE FORCE**  
**CGO COMPLEX, LODHI ROAD, NEW DELHI - 110003**  
**Tele/Fax: 011-24366630, e-mail: comncell@crpf.gov.in**

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No. R.XV-4(5)/2018-19 (AMC)

Date, the 08 June' 2018

To

M/s Mobile Communication (India) Pvt Ltd,  
A-16(Front side), Naraina Industrial Area,  
Phase -II, New Delhi-110028.

Dear Sir,

For and on behalf of the President of India, the Directorate General CRPF New Delhi invites sealed tenders under **Single System (Composite Bid) on PAC basis** on the prescribed form, for the AMC of the following stores as detailed in this schedule as Appendix-A.

1. The conditions of contract which will govern any contract made are contained in pamphlet No. DGS&D-68 entitled "Conditions of contract governing contracts, placed by the Central Purchase Organizations of Government of India as amended up to 31-12-91 and those contained in the pamphlet No. DGS&D-229 containing various instructions to tenderers quoting against the tender enquiry issued by the DGS&D read with the amendments enclosed with this tender enquiry. Any special conditions attached to this invitation to tender will also form part of the conditions.
2. The above pamphlets and the lists of corrections thereto can be obtained on payment from the under mentioned officers:-
  - a) The Manager of Publications, Civil Lines, Delhi.
  - b) The Superintendent, Government Printing & Stationary, Allahabad, U.P.
  - c) The Superintendent, Government Printing & Stationary, Mumbai.
  - d) The Superintendent, Government Printing, Gulzargbag, Patna. Bihar.
  - e) DGS&D, New Delhi and its Regional Offices at Mumbai, Chennai, Kolkata and Kanpur.
  - f) Government of India Book Depot, 8-Hastings Street, Kolkata.
3. If you are in a position to quote for provide services in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and submitted through e-Procurement site <http://eprocure.gov.in/eprocure/app>. You must also furnish with your tender all the information called for as indicated in pamphlet No. DGS&D-229 mentioned in para-1 above. Attached list of questionnaire should also be answered and submitted through e-Procurement site <http://eprocure.gov.in/eprocure/app>, failing which your tender will be liable to be ignored, and not considered.
4. This tender is not transferable.

Thanking you

Yours faithfully

Sd/-08/06/18

**(Devendra Singh Rawat)**

DIG (Equipment)

For and on behalf of the President of India.

**SCHEDULE TO TENDER**  
GOVERNMENT OF INDIA  
(Ministry of Home Affairs)  
DIRECTORATE GENERAL  
CENTRAL RESERVE POLICE FORCE  
CGO COMPLEX, LODHI ROAD, NEW DELHI - 110003  
Tele/Fax: 011-24366630, e-mail: comncell@crpf.gov.in

Tender Enquiry No.	:	R.XV-4(5)/2018-19 (AMC) dated 08/06/2018
Time and date of receipt of online tender	:	By 1200 Hrs on 02/07/2018
Time and date of receipt of Manual Documents.	:	By 1100 Hrs on 03/07/2018
Time and date for online opening of tender	:	At 1200 Hrs on 03/07/2018
Validity of offer	:	The tender shall remain open for acceptance <b>till 180 days From the date of opening.</b>

Product reservation/purchase preference/price preference if any shall be as per Govt. policy.

Tenderer is advised to go through the Two Bid System clause of this Tender Enquiry carefully before filling the tender.

<b>Sl. No</b>	<b>Description of Stores</b>	<b>Quantity (In Nos)</b>	<b>EMD (In Rupees)</b>
01	AMC for three years for 5W radio sets	2321	<b>Not applicable</b>
02	AMC for three years for 25W radio sets	630	<b>Not applicable</b>

All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is, therefore, important that **Tender Acceptance Letter** which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted through e-Procurement site <http://eprocure.gov.in/eprocure/app> as well as manually.

**SIGNATURE OF THE TENDERER**

1. **Purchaser** : The President of India.
2. **Inspection Authority** : DG, CRPF, New Delhi-110003
3. **Inspecting Officer** : Board of Officers detailed by DG, CRPF or his authorized representative.
4. **Stores/Service required at** : Free delivery/service at consignees locations(As per **Appendix-“A”**).Tenderers are required to quote rates on free delivery/service at Consignee’s location basis only.
5. **Maintenance/Service Support** :The bidders are required to provide repair/maintenance for Radios sets at location mentioned in “Appendix-A” for a period of 3 year from the date of signing on the AMC Agreement. The Tenderer shall be required to provide 24\*7 Maintenance Support on Call basis during the AMC period.
6. **SERVICEABILITY** : 100% service all round the clock from the date of Commencement of the contract
7. **AMC Period** : Three year from the date of signing the AMC Agreement.
8. **Quantity offered under AMC** : Full Quantity as mentioned in Appendix-“B”
9. **EMD AMOUNT** : Not applicable
10. **Dispatch Instructions** : If replacement of store is required, it should be delivered at originators place at freight, risk and cost of the tenderer.
11. **Payment Terms** : Payment will be released on quarterly basis(Vendor is required to raise invoice in every quarter). No advance payment will be made. No interest will be given for late payment, TDS will be deducted before making the payment as per rule.
12. Rate quoted by the firms should be on firm price basis and in INR only.
13. Firms should only quote rates, taxes, duties as per Price Bid format provided at Appendix-B and BOQ on-line.
14. Purchaser reserve the right to get the repairing capacity of firm re-verified irrespective of the registration status.
15. Purchaser reserves the right to cancel/scrap the tender enquiry without assigning any reason at any stage.
16. Purchaser reserves the right to increase or decrease the quantity of Radios under AMC at any stage.
17. **PLACE OF SUBMISSION OF TENDER DOCUMENTS**: Manual documents, as asked in clause 23, sealed in envelope duly mentioning tender enquiry no. and brief description of store are to be dropped in the **Tender Box (ADM)** kept at Reception, Directorate General, CRPF, Block No-1, CGO Complex, Lodhi Road, New Delhi-03 before specified date and time mentioned in the Schedule of the Tender. Bidders can also submit manual documents through Post but purchaser will not be responsible for any postal delay due to any reason. **Late/Delayed/Non submission of original documents would result in rejection of bid during online bid opening.**

**SIGNATURE OF THE TENDERER**

18. **SLA CLAUSE:-**

i) Firm should respond to repair the faulty radios immediately after receiving the telephone calls from the concerned users and this office.

ii) If, firm fails to repair the equipment within stipulated period failing which penalty for each equipment will be calculated on the basis of total value of the AMC Charges of that location & will be imposed as per details given below :-

Sl No.	Nos of the day's	Penalty calculated
1	0 to 14 days for minor repairs	NIL
2.	0 to 21 days for major repairs	NIL
<b>PENALTY AFTER PERIOD MENTIONED ABOVE</b>		
1.	01 to 10 days	0.25 % of the total value of the AMC for particular equipment
2.	11 to 20 days	0.50 % of the total value of the <b>AMC for particular</b> equipment
3.	20 to 30 days	0.75 % of the total value of the <b>AMC for particular</b> equipment
4.	Beyond 30 days	1 % of the total value of the <b>AMC for particular</b> equipment per month

19. **PERFORMANCE SECURITY:-**

(i) The successful firm shall have to deposit a Security Deposit of 10% of the contract value within 21 days of the placement of supply order for due performance as per provisions contained in Clause 7 of DGS&D-68 (Revised). Failure on the part of the firm to deposit the security deposit, the purchaser reserves the right to cancel the contract at the risk and cost of the supplier.

(ii) The Performance Security Deposit submitted by the Vendor will remain valid at least 60 days beyond period of expiry of AMC period.

20. Tenderer is required to submit his offers in two covers as under :-

A) **FIRST COVER SHOULD CONTAIN THE FOLLOWING:-**

**a. Documents to be submitted in original manually and to be dropped in the Tender Box (Adm) in sealed envelope: -**

**a) The documents required to be submitted in hard copy through offline :-**

- i) Tender Cost ( If applicable)
- ii) Earnest Money ( if applicable)
- iii) Documentary proof to confirm that the bidder can provide support at all locations.
- iv) Tender Acceptance Letter signed by tenderer with seal.
- v) Documents related with past experience.
- vi) Any other relevant documents which the firm wishes to submit.

**b. Documents to be submitted online in scanned copy: -**

- i. Income tax clearance certificate.
- ii. Annual turnover support documents.
- iii. Form-7, Form 68 (A) and list No. 1.
- iv. Questionnaire, **Appendix-“I”**
- v. Copy of OEM authorization letter for providing AMC/services.
- vi. Proprietary article certificate (PAC) to confirm that particular items are manufacture/service provider in Indian territory.
- vii. **Copy of all the documents submitted online should be legible. Bids are liable to be rejected in case any bidder submits illegible documents on line.**

**B) Second cover should contain the following: -** The composite bid i.e. rate indicated in the technical bid “OPENLY” shall be ignored. Prices should only be quoted in INR as per BOQ format provided along with the tender document at e-Procurement site <http://eprocure.gov.in/eprocure/app>. **Manual price bid will not be considered.**

21. Tender Documents are available at **CPPP** e-Procurement site <http://eprocure.gov.in/eprocure/app> as well as on CRPF website ([www.crpf.gov.in](http://www.crpf.gov.in)) which can be downloaded by interested firms free of cost.

SIGNATURE OF THE TENDERER

22. Proof of registration with Government i.e PAN No, TIN No. & Service tax No. should be furnished with the tender documents.

23. The bidder should not be black listed or debarred from tendering in any Government Department.

**24. Particulars to be furnished by Foreign Firms & their Indian Agents/Associates:**

The following particulars must be furnished by the Foreign Firms and the Indian Agents / Associates / Representative or Facilitator of the foreign firms participating in the tender.

The precise relationship between the foreign manufacturer/principals & their Indian agents / associates / representative or facilitator.

The mutual interest which the manufacturer/principal and the Indian agents/associates have in the business of each other.

Any payment which the agent/associate receives in India or abroad from the manufacturer/principal whether as a commission for the contract or as a general retainer fee.

Indian agents Income Tax Permanent Account Number (PAN).

The foreign suppliers Income Tax Permanent Account Number.

All services to be rendered by the agent/associate whether of general nature or in relation to the particular contract.

25. Offer from firms whose business activities are limited to procuring items from manufacturers, both Indian and foreign supplying the same to purchaser having no after sales service back up will not be entertained.

26. a) Full name, Contact No. and status of the person signing the tender documents must be clearly mentioned in the tender documents.

b) The firms applying tenders against the subject Tender Enquiry are informed that all relevant details with reference to the Tender Enquiry stipulations are clearly responded to otherwise their offer is liable to be rejected.

c) Before submission of tender, tenderers will check the Check List (**Appendix-“C”**) attached to these Tender Documents for compliance on various stipulations of the tender.

**Sd/-08/06/18**

**(Devendra Singh Rawat)**

**DIG (Equipment)**

For and on behalf of the President of India.

**SIGNATURE OF THE TENDERER**

**Form 68-A**

Tender No. R.XV-4(5)/2018-19 (AMC)

Date, the June' 2018

**Full name and address of the Tenderer in addition to Post Box No. if any should be quoted in all communication to this office.**

Contractor's Telegraphic address\_\_\_\_\_

Telephone No.\_\_\_\_\_

Fax No.\_\_\_\_\_

From.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I/We hereby offer to supply the stores detailed in the schedule here to or such portion thereof as you may specify in the acceptance of tender at the price given in the said schedule and agree to hold this offer open till \_\_\_\_\_ I/we shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions to Tenderers in the booklet DGS&D-229 and conditions of contract in the Form No-68 (Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Government of India read with the amendments annexed herewith and have thoroughly examined the specification quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

The following pages have been added to and form part of this tender\_\_\_\_\_

Yours faithfully

(Signature of the Tenderer)

Address\_\_\_\_\_

Dated\_\_\_\_\_

(Signature of the Witness)

Address\_\_\_\_\_

Dated\_\_\_\_\_

**Instructions to the Bidders to submit the bids online thro' the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>**

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the e-Procurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid e-mail id. All the correspondence shall be made directly with the contractors/bidders through e-mail id provided.
- 3) Bidder need to login to the site thro' their user ID/ password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/SmartCard, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the tender document/schedules, the Bidder should go thro' them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online thro' the tender site, or thro' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken/SmartCard to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
- 11) From my tender folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.

**SIGNATURE OF THE TENDERER**

- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The bidder has to select the payment option as offline to pay the Tender FEE/ EMD as applicable and enter details of the instruments.
- 19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- 21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 22) If the price bid format is provided in a spread sheet file like BoQ\_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.
- 23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 24) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

**SIGNATURE OF THE TENDERER**

- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone: 1-800-233-7315 or send a mail over to – [cphp-nic@nic.in](mailto:cphp-nic@nic.in).

**Signature of the tenderer**

## IMPORTANT INSTRUCTIONS

### Terms & Condition

1. 03 (three) Years AMC from the date of awarding contract said goods /stores /articles to the purchaser and notwithstanding the fact that the purchaser (Inspector) may have inspected and /or approved the said goods/stores/articles. The schedule of service required to be adhered to is:-

- a) Maximum time for repair/ replacement for minor repairs will be two weeks.
- c) Maximum time for repair/ replacement for Major repairs will be three weeks.
- c) Penalty for repair/replacement beyond 2/3 week will be as per SLA clause.

2. a)The Firm will give undertaking for the collection/depositing of Radios & Equipments at the following places Agartala, Bhopal, Chandigarh, Guwahati, Hyderabad, Imphal, Jaipur, Jammu, Pune, Raipur, Ranchi, Srinagar & Vadodra.

b) The Firm will endorse the details of branch address, contact person and contact number of the above mentioned locations along-with tender documents.

3. PAYMENTS: - a) Payment will be made on quarterly basis after receipt of AMC reports from signal units.

### OPTION CLAUSE

4. i) The DG CRPF reserves the right to renew the AMC for one more year at the same rates quoted at the time of placement of contract or during the currency of the contract.

ii) No advance payment or payment against Performa invoice will be made.

Quarterly payment will only be made after successfully completion of each quarter.

5.

### SLA CLAUSE:-

i) Firm should respond to repair the faulty radios immediately after receiving the telephone calls from the concerned users and this office.

ii) If, firm fails to repair the equipment within stipulated period failing which penalty for each equipment will be calculated on the basis of total value of the AMC Charges of that location & will be imposed as per details given below :-

Sl No.	Nos of the day's	Penalty calculated
1	0 to 14 days for minor repairs	NIL
2.	0 to 21 days for major repairs	NIL
<b>PENALTY AFTER PERIOD MENTIONED ABOVE</b>		
1.	02 to 10 days	0.25 % of the total value of the AMC for particular equipment
2.	11 to 20 days	0.50 % of the total value of the <b>AMC for particular</b> equipment
3.	20 to 30 days	0.75 % of the total value of the <b>AMC for particular</b> equipment
4.	Beyond 30 days	1 % of the total value of the <b>AMC for particular</b> equipment per month

**6. PERFORMANCE OF RADIOS:-**The Vendor shall be required to provide all kind of services during the AMC period.

**7. Prices should only be quoted as per format provided along with the tender document at e-Procurement site <http://eprocure.gov.in/eprocure/app>.**

Yours faithfully

Sd/-08/06/18

**(Devendra Singh Rawat)**  
**DIG (Equipment)**

For and on behalf of the President of India.

**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

Date:

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub: Acceptance of Terms & Conditions of Tender.**

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned Tender/Work' from the web site(s) namely:

\_\_\_\_\_  
\_\_\_\_\_

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**QUESTIONNAIRE**

**APPENDIX-I**

**(Please Mark  in appropriate Box and fill the answer correctly. Tenders leaving the box unmarked and questionnaire unanswered shall be rejected)**

1. Name and address of Contractor \_\_\_\_\_
2. a) Whether registered with DGS&D for subject store?    
YES NO
- b) If yes, Monetary limit (Enclose Photocopy of Regn. Certificate)   (Lakh)  (Without Limit)
- c) Validity Date
- 3 a) whether registered with NSIC for subject stores?    
YES NO
- b) If yes, Monetary limit (Enclose Photocopy of Regn. Certificate)   (Lakh)  (Without Limit)
- c) Validity Date
4. Whether past awarding of AMC of subject store to DGS&D or Min. of Home Affairs during the last 3 years. (If yes, submit performance report in enclosed proforma)    
YES NO
5. Offer validity: - \_\_\_\_\_
6. a) AMC period from date of placement of firm order \_\_\_\_\_  
b) Quantity offered \_\_\_\_\_
7. a) Whether AMC fully conforms to tender schedule specifications in all respects?    
YES NO
- b) If answer to 8(a) is No. Indicate the details of deviation in separate sheet.
8. Acceptance to conditions of contract as contained in DGS&D-68 (Revised) amended up to 31.12.91 and those contained in Pamphlet No. DGS&D-229 read with Annexure attached.    
YES NO

**Signature of the tenderer**

- |     |  |                                 |                                |
|-----|--|---------------------------------|--------------------------------|
| 9.  | Have you enclosed required EMD ?<br>(Should be valid upto 225 days from date<br>Of tender opening) | <input type="checkbox"/><br>YES | <input type="checkbox"/><br>NO |
| 10. | Do you accept Option clause?   | <input type="checkbox"/><br>YES | <input type="checkbox"/><br>NO |
| 11. | Do you accept Liquidated Damage clause?  | <input type="checkbox"/><br>YES | <input type="checkbox"/><br>NO |
| 12. | Do you accept Arbitration clause?  | <input type="checkbox"/><br>YES | <input type="checkbox"/><br>NO |
| 13. | Do you accept the Warranty clause?   | <input type="checkbox"/><br>YES | <input type="checkbox"/><br>NO |
| 14. | Do you accept the SLA clause?  | <input type="checkbox"/><br>YES | <input type="checkbox"/><br>NO |
| 15. | Do you accept the terms and conditions clause?   | <input type="checkbox"/><br>YES | <input type="checkbox"/><br>NO |

Signature of the Tenderer\_\_\_\_\_

Name in Block Letters\_\_\_\_\_

Capacity in which Tender signed\_\_\_\_\_

Full Address. \_\_\_\_\_

\_\_\_\_\_

**LIST NO-1**

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. \_\_\_\_\_ :
2. Whether the stores offered fully conform to the Technical particulars and specification drawings, specified by the purchaser in the schedule to tender. If not, mention here details of deviations. :
3. Model No. & Brand of store offered. :
4. Name and address of manufacturer. :
5. Station of manufacture :
6. Please confirm that you have offered packing as per tender enquiry requirements. If not indicate deviations. :
7. Gross weight of consignment (Net weight of each item) :
8. What is your permanent Income Tax A/C No.? :
9. Status.
  - a) Indicate whether you are LSU or SSI :
  - b) Are you registered with DGS&D for the item Quoted? If so, indicate whether there is any monetary limit on registration. :
  - c) If you are a small scale unit registered with NSIC under Single Point Registration scheme, whether there is any monetary limit. :
  - d) In case you are registered with NSIC under Single Point Registration Scheme for the item quoted, confirm whether you have attached a photocopy of the registration certificate indicating the items for which you are registered. :
10.
  - a) If you are not registered either with NSIC or with DGS&D, please state whether you are registered with Directorate of Industries of State Government concerned. :
  - b) If so, confirm whether you have attached a copy of the certificate issued by Director of Industry. :
11. Please indicate name & full address of your banker. :
12. Business name and constitution of the firm. Is the firm registered under: - :
  - i) The Indian Companies Act 1956,
  - ii) The Indian Partnership Act 1932 (Please also give name of partners)
  - iii) Any Act; if not, who are the owners. (Please give full names and address.)

**Signature of the Tenderer**

13. Whether the tendering firm is/are:-
1. Manufacturer :
  2. Manufacturer's authorized agents :
  3. Holders in stock of the stores tendered for :

**N.B.:** If manufacturer's agents, please enclose with tender the copy of manufacturer's authorization on properly stamped paper, duly attested by a Notary Public.

14. If stores offered are manufactured in India, please state whether all raw materials components etc. used in their manufacture are also produced in India. If not give details of materials components etc, that are imported and their breakup of the indigenous and imported components together with their value and proportion it bears to the total value of the store :

15. State whether raw materials are held in stock sufficient for the manufacture of the stores. :

16. Please indicate the stock in hand at present time:-
1. Held by you against this enquiry. :
  2. Held by M/s. \_\_\_\_\_ over which you have secured an option.

17. Do you agree to sole arbitration by an officer of Ministry of Law, appointed by the Secretary, Ministry of Home Affairs or by some other person appointed by him as provided in clause 24 of the general conditions of contract form DGS&D-68 (Revised). (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause.) :

18. For partnership firms state whether they are registered or not registered under Indian Partnership Act, 1932. Should the answer to this question by a partnership firm be in the affirmative, please state further :

1. Whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. :
2. If the answer to (1) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer disputes concerning business of the partnership to arbitration. :
3. If the answer to either (1) or (2) is in the affirmative furnish a copy of either the partnership agreement or the general power of attorney as the case may be. :

**Signature of the Tenderer**

**N.B:**

1. Please attach to the tender a copy of either document on which reliance is placed for authority of partners of the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by Affidavit on a properly stamped paper by all the partners.
  2. Whether authority to refer disputes to arbitration has not been given to the partner signing the tender the tenders must be signed by every partner of the firm.
19. Here state specifically.
1. Whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for stores of same nature/class or description to any private purchaser either foreign or as well as Govt. purchaser. It not state the reasons thereof. If any, also indicate the margin of difference. :
  2. In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price and if the price quoted exceeds the controlled price the reasons thereof should be stated. :
20. Are you:-
1. Holding valid Industrial License(s) Registration Certificate under the Industrial Development and Regulation Act, 1981. If so, please give particulars of Industrial income Registration Certificate. :
  2. Exempted from the licensing provisions of the Act, for the manufacture of item quoted against this tender. If so, please quote relevant orders and explain your position. :
  3. Whether you possess the requisite license for Manufacture of the stores and/or for the procurement of raw materials belonging to any controlled category required for the manufacture of the store? In the absence of any reply it would be assumed that no license is required for the purpose of raw materials and/or that you possess the required license. :
21. State whether business dealings with you have been banned by Min/Deptt. Of Supply/Min. of Home Affairs? :
22. Please confirm that you have read all the instructions carefully and have complied with accordingly. :

\_\_\_\_\_  
**Signature of Witness.**

\_\_\_\_\_  
**Signature of Tenderer**

Full name and address  
(in Block Letters)

Full name and address  
(in Block Letters)

**FORM-7**  
**PROFORMA FOR EQUIPMENT AND QUALITY CONTROL**

1. Tender No. & Date \_\_\_\_\_ for the supply of \_\_\_\_\_
2. Name and Address of the firm \_\_\_\_\_ :
3. I) Telephone No. Fax/Office/Factory/Works:  
II) Telegraphic address: \_\_\_\_\_
4. Location of manufacturing works/Factory/ repairing. Factories owned by you (Documentary). In case you do not own the factory but utilize the factory of some other firm for the manufacture/ fabrication of the stores for which you apply for registration on lease or other base you should furnish a valid legal agreement of the factory of \_\_\_\_\_ (Here indicate the name of the firm whose factory is being utilized) has been put at your disposal for the manufacture/ fabrication of the stores for which registration has been applied for.
5. Brief description of the factory (e.g. area covered accommodation, departments into which it is divided, laboratory etc.).
6. Details of plant and machinery erected and functioning in each department (Monograms and descriptive pamphlets should be supplied if available).
7. Whether the process of manufacture in factory is carried out with the aid of power or without it.
8. Details and stocks or raw material held (state whether imported or indigenous) against each item.
9. Repaired capacity of each item with the existing plant and machinery:
  - a) Normal \_\_\_\_\_
  - b) Maximum \_\_\_\_\_
10. Details of arrangements for quality control of products such as laboratory etc.
11. (a) Details of Technical/supervisory staff incharge of production and quality control.  
(b) Skilled labour employed.  
(c) Unskilled labour employed.  
(d) Maximum no. of workers (skilled and unskilled) employed on any day during the 18 months preceding the date of application.
12. Whether stores were tested to any standard specification, if so copies of original test certificate should be submitted in triplicate.

**Place** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signature and designation of the Tenderer**

**N.B.:** Details under column 6 to 11 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

**PROFORMA FOR BANK GUARANTEE**  
**FOR SUBMITTING EARNEST MONEY**  
**(ON BANKS LETTER HEAD WITH ADHESIVE STAMP)**

To  
The DIG (ADM). Dte Genl,  
C.R.P.F., CGO Complex, Lodhi Road,  
New Delhi. Pin – 110003  
Dear Sir,

In accordance with your invitation to Tender No \_\_\_\_\_ M/s.  
\_\_\_\_\_ here in after called the Tenderer with the  
following Directors on their Board of Directors/Partners of the firm.

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_ ; wish to participate in the  
said tender enquiry for the supply of \_\_\_\_\_ as a bank guarantee against  
Earnest Money for a sum of Rs. \_\_\_\_\_ (in words)  
Rupees \_\_\_\_\_.

Valid for 225 days from the date of tender opening viz. up to \_\_\_\_\_ is required  
to be submitted by the Tenderer as condition for the participation, this bank hereby guarantees  
and undertakes during the above said period of 225 days, to immediately pay on demand by  
\_\_\_\_\_ in writing the amount of without any  
reservation and recourse if,

1. the Tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
2. the Tenderer withdraws the said tender within 180 days after opening of tenders OR
3. the Tenderer having not withdrawn the tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the general conditions of the contracts.

The guarantee shall be irrevocable and shall remain valid up to-----

“We \_\_\_\_\_ Lastly undertake, not to revoke this Bank Guarantee, during its currency period except with the previous consent of the Government/Purchaser, in writing .Otherwise, the Guarantee shall remain revoked after 45 days, in case the Government does not present a request, in writing to the Bank, with reasons, during the currency period of the Guarantee or 30 days thereafter, to extend this guarantee up to such specific date or period as required by the Government/purchaser.”

Date. \_\_\_\_\_

Signature

Place \_\_\_\_\_

Printed

Name \_\_\_\_\_

Witness \_\_\_\_\_ (Designation) \_\_\_\_\_

Signature of the Bank Manager

With office seal

Full name of the signatory and full address of the Bank

**Signature of the tenderer**

**CONSIGNEE LIST**

Sl No	Place of work	Description of Store/Work	QTY
01	Agartala, Bhopal, Chandigarh, Guwahati, Hyderabad, Imphal, Jaipur, Jammu, Pune, Raipur, Ranchi, Srinagar & Vadodra.	AMC for three years for 5W and 25W VHF DMR radios	i) TX/RX Digital VHF Radio sets 5w- 2321 ii) TX/RX Digital VHF Radio sets 25W-630

Sd/-08/06/18

**(Devendra Singh Rawat)**

DIG (Equipment)

For and on behalf of the President of India.

**APPENDIX-"B"****PERFORMA FOR PRICE BID**

{TO BE FILLED BY THE BIDDER &amp; SEALED SEPARATELY}

SL No.	Name of the store/Work	Qty (In Nos)	Unit Rate (Per Unit)	Goods and service tax (GST)	Any other liable to tax, duty, Charges or surcharges.	Net price per unit including Taxes.	Total price
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	AMC for three years for 5W VHF DMR radios	2321					
2	AMC for three years for 25W VHF DMR radios	630					

Signature of Tenderer

Date

Name of Tenderer

**Note :** (a) Tenderer will attach justification of price quoted. This also includes the recently executed contracts of the store in question with CAPF /Central Govt. organization.

(b) Entry tax / Octroi /Toll tax will be paid at actual.

Signature of Tenderer

Date

Name of Tenderer

**CHECK LIST FOR TENDERER**

(Tenderers should check following requirements for compliance before submission of the tender documents)

<b>Sl. No.</b>	<b>Requirements to be checked by the tenderer before submission of the tender.</b>	<b>Compliance</b>
1.	Tenderers should mention quantity for which they have quoted. This should be mentioned in the covering/ forwarding letter head of the technical bid.	
2.	Tenderers should ensure deposit of required Earnest Money Deposit if the tenderer are not registered with NSIC or SMEs for the store(s) quoted for the governing specification as per Tender Enquiry.	
3.	Tenderers should ensure that their registration with SMEs and NSIC is valid if they are registered with NSIC/SMEs and not depositing Earnest Money. They should enclose the latest SMEs/NSIC registration certificate.	
4.	Tenderers should confirm that their equipment/products conform to the governing specifications of the quoted stores as per Tender Enquiry.	
5.	Tenderers should mention their monthly manufacturing / supplying capacity.	
6.	Tenderers should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at consignees' locations at freight, risk and cost of the tenderer.	
7.	Tenderers should mention that their <b>offer is valid up to 180 days</b> and EMD, if applicable, <b>for 225 days from the date of opening</b> of the tender as per para 6.4.2 of DGS&D Manual.	
8.	Tenderers should mention <b>AMC Period in days clearly</b> .	
9.	Tenderers should mention that they agree to the Tolerance Clause of the Tender Enquiry.	
10.	Tenderers should give their past performance in the specified format given in the Tender documents.	
11.	Tenderers should mention that they agree to the Arbitration clause of the Tender Enquiry.	
12.	Tenderers should mention whether it is a manufacturer of the store (s) quoted or it is the manufacturer's authorized agent. In case of agent, it should submit valid authority letter(s) of their Principal (s) for the stores they have quoted. In case of agent of foreign Principals, they should attach valid registration certificate of DGS&D as agent of foreign Principals.	
13.	Tenderers should mention that they agree to accept the conditions of the contract contained in DGS&D-68 (Revised) amended up to 31.12.91 and those contained in Pamphlet No. DGS&D-229 read with Annexure attached.	
14.	Tenderers should ensure that they have duly filled up Equipment and Quality Control Proforma given in the Tender documents.	
15.	Tenderers should mention that Business dealing with their firms has not been banned by any Govt/private agencies.	
16.	Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.	
17.	Tenderer should ensure to sign each page of the Tender documents with name, designation, seal and address of the signatory.	
18.	If the tenderer want to mention any specific condition, it should be mentioned on the covering/ forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any consideration.	
19.	Tenderers should mention their address for communication with Telephone and Fax Number.	
20.	Tenderers should mandatorily submit a technical literature/ brochure with their tenders clearly mentioning the compliance of each and every technical parameter as per specifications	
21.	Tenderer should enclose duly signed pre-contract integrity pact with tender documents.	
22.	OEM should have their service centre in India irrespective of the fact whether OEM is participating directly or through Indian agent to ensure prompt after sales service support.	
23.	Proprietary article certificate (PAC) to confirm that particular items are manufacture by your firm only. (Also attached the PAC certificate along with tender documents).	

**Application for Enlistment of Indian Agents of Foreign Principals**

(Under compulsory enlistment scheme of Department of Expenditure, Ministry of Finance)

1	Name of the Indian Agent			
2	Address/telephone/fax/E-mail id of			
	Registered office			
	Head office			
	Website address if any			
3	Status of Indian agent			
	a)	Date of Incorporation		
	b)	Constitution of the firm i) Proprietorship/partnership (attach copy of partnership deed and Form-A or equivalent entry certificate from Registrar of Firms self certified) ii) Public Limited/Pvt. Limited (Attach Memorandum/Article of Association and copy of certificate of incorporation self certified)		
	c)	Names, addresses and telephone nos. of proprietor/partners/Directors having interest in the firm.		
	d)	If the firm is a subsidiary of an Indian/foreign company, give particulars of parent/holding company?		
	e)	If there are other subsidiaries of the same parent company in India, give full particulars		
	f)	If the Directors/partners/Proprietor have financial interests or are represented on Board(s) of other companies give details		
	g)	Income tax circle/ward/District in which the applicant firm is assessed to Income-tax, give PAN and attach copy of PAN certificate.		
	h)	Sales Tax registration No(s)		
	i)	Import export code number issued by DGFT, attach a copy of certificate.		
4	Name and address of foreign principals			
	Contact Telephone/fax No.			
	Website address			
	E-mail id			
5	Stores for which enlistment is sought			
Sl. No.	Description of store	Specification with model	Limiting size/capacity	Country of Origin.

6	Particulars of agency agreement with foreign Principals	
	Date of agency agreement	
	Date of expiry	
	Percentage of Agency commission	
	Territorial jurisdiction	
	Whether foreign principals has agreed to provide technical support and spare parts for after sale service.	
	Whether Indian Agent has authority to commit and sign on behalf of the foreign principals.	
7	Whether the Indian Agent is prepared to quote and receive payment in Indian Rupees?	
8	Details of personnel employed technical/skilled /others	
9	State if the product (s) carry any international quality mark. If so attach a copy of valid license.	
10	If the products require after sales crevice, give names and addresses of places where such facilities are available and indicate staff employed.	
	Whether the applicant firm, Directors/partners were at any time prosecuted for any offence by any court for civil/economic offence? If yes give details.	
11	Name and designation of signatory of this application (enclose copy of power of Attorney where applicable)	
<p>I/we do hereby certify that the agency agreement with M/s .....(name of foreign principals) dt..... is current and that the applicant firm has no other agreement with the principals for payment of commission other than what is stated herein, either abroad, or in India in foreign currency of in Indian currency.</p> <p>I/we also certify that I/we am/are duly authorized to submit this application on behalf of and bind the firm.</p> <p>I/we also confirm that in the event of any change in agency agreement, termination of the agreement and/or change in the management of the applicant firm, the name will be duly intimated to the concerned ministry/ department within 15 days of such change.</p>		
Place:		Authorized signatory with seal
Date		

## CHECK LIST FOR FILLING THE APPLICATION

The applicants must also complete the checklist as given below to ensure that the application is complete in all respects. The applications with incomplete information/ documents are liable to be rejected.

Sl.No.	Requirement	Tick if completed
1.	If the firm is seeking enlistment for more than one foreign principals, separate application to be furnished for each of the foreign principals.	
2.	All Annexure/Enclosures/documents, supporting the application to be authenticated under signatures of the applicant in ink with seal of the firm.	
3.	Documentary proof of the status of the firm:	
	For the public/private Limited companies.	
a)	Copy of Memorandum and Articles of Association self certified.	
b)	Copy of Certificate of incorporation self certified	
	Proprietary/partnership firms	
a)	Copy of partnership deed self certified	
b)	Certified copy of Entry Form-A or equivalent from the Registrar of firm, self certified.	
4	Copy of agency agreement with foreign principals covering details (a) date of arrangements (b) date of expiry (c) agency commission payable in Indian currency (d) territorial jurisdiction (e) items for which enlistment is sought (f) foreign principals agreement to provide technical support and spare parts for after sale service (g) authority to commit and sign on behalf of foreign principals.	
5	Copy of Import Export Code number issued by DGFT, self certified.	
6	Copy of PAN certificate, self certified.	
7	Copy of Sales Tax Registration Certificate, self certified.	
8	Affidavit as per Annexure 1 duly notarized.	
9	Performance statement as per Annexure 2 of the application	
10	Bankers' Report in original giving details of financial status of the applicant firm as per proforma in Annexure 3	
11	Notarized copy of General Power of Attorney in case in favour of person signing the application is authorized signatory.	

**AFFIDAVIT**

(To be executed on non-judicial stamp paper of Rs. 10/- and attested by a Notary public or 1<sup>st</sup> class magistrate)

I/We..... son of ..... the proprietor/partner (s)/Director(s) of M/s ..... with their registered office at ..... who are Indian Agents of foreign principals M/s .....solemnly affirm and state on oath that :

1. The premises of the firm situated at ..... are owned exclusively/rented by me/us\* upto .....(indicate date).
2. That the applicant firm possesses adequate after sales service facilities which are available at .....(give address (es)).
3. That none of the proprietor/partners/Directors\* of the firm was or is proprietor or partner or Directors of any firm with whom the Government has banned/suspended business dealings.
4. We undertake to report to the DGS&D immediately after we are informed but in any case not later than 15 days, if business dealings with any firm in which any of the proprietor/partners/Directors\* of the firm is/are proprietor or partner or Director, are banned/suspended by the government in future either before the Enlistment certificate is issued or thereafter.
5. The information given above is true to the best of my/our\* knowledge.

Place :

Date :

Signature(s) of Deponent(s)  
(Seal of the firm/Company)

-----  
**Verification**

I/We\* above named deponent/deponents hereby verify that the contents of my/our\* above deposition are true to the best of my/our\* knowledge and nothing has been concealed there from.

Verified at .....this the .....day of .....

Signature(s) of Deponent(s)  
(Seal of the firm/Company)

Notes:

1. Strike out whichever is not applicable.
2. The applicants may submit the Affidavit separately or together as is convenient.

**PERFORMANCE STATEMENT**

(For last three years with Government/Semi government/Limited companies)

Sl.No.	Purchaser	PO No. and Date	Description of stores	Quantity supplied	Value

Authorized Signatory (ies) with seal

**PROFORMA FOR BANKER'S REPORT**

(To be submitted on the Bankers letterhead)

Director (Registration),  
Directorate General of Supplies and Disposals,  
Jeevan Tara , 5 Sansad Marg,  
New Delhi-11001

Sub: Bank report in respect of M/s .....(name of the firm with address)  
for the purpose of Enlistment of Indian agents of Foreign Principals (Under compulsory  
enlistment scheme of Department of expenditure, Ministry of Finance.

Sir,

This is to certify that M/s .....(name of the firm with address)  
are maintaining current /saving account No. .... with this bank branch for the last  
.....years. The firm has been provided with a credit limit of Rs. ....

This is further certified that their account with this bank has been operated in a satisfactory  
manner.

Yours faithfully

( )  
Chief manager  
Bank /Branch with seal