

ON LINE OPEN TENDER NOTICE:
INVITATION TO TENDER
GROUP CENTRE, HYDERABAD
CENTRAL RESERVE POLICE FORCE
Post : KESHOGIRI,
CHANDRAYANGUTTA, HYDERABAD- 500 005
PHONE No. 040 244413388, FAX No. 040 24443388
Web site (www.crpfnic.in)

No. L. VII-3/2016-17-GCH (S)

Dated, the 13 March' 2017

The Deputy Inspector General of Police, Group Centre, CRPF, Hyderabad invites tenders on behalf of the president of India under two bid system consisting of technical bid and financial bid in respect of the stores mentioned in the schedule to this tender enquiry, from the manufactures and /or their authorized dealers of outstanding repute and actually dealing in the trade.

1. If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled, in, signed and submitted through e-procurement site <http://eprocure.gov.in/eprocure/app> before the schedule date mentioned in the tender enquiry.
2. Prospective tenderers are advised to go through the earnest money, payment terms, tender sample, counter sample and Lab test certificate clause and all other clauses of this tender enquiry carefully before filling the tender

Schedule to Tender No	:	L. VII-3/2016-17-GCH (S)
Last date and time for receipt of tender	:	By 1200 Hours on 02/05/2017
Time and date of opening of tender	:	At 1230 Hours on 03/05/2017
Validity of offer	:	The tender shall remain open for acceptance till 180 days from the date of opening of tender

Sl. No.	Description of store	Quantity in (Nos)	EMD (in Rs)
1.	WATER PROOF MULTIPURPOSE RAIN PONCHO	589 No's	Rs.40,000/-

Tenderers are advised to go through the earnest money, Payment terms, Tender Sample, Counter sample and Lab Test certificate clause of this Tender Enquiry carefully before filling the Tender.

All tender documents attached with this invitation to tender including the specifications are sacrosanct for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted in original. Envelope containing the tender quotations shall be super scribed as **“WATER PROOF MULTIPURPOSE RAIN PONCHO**

All firms who are not specifically registered for tendered stores as per specification of tender enquiry either with DGS&D or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exempted from depositing earnest money.

Scan copy of all Tender enquiry documents, tender fee and earnest money have to be uploaded through on line on or before the scheduled date and time prescribed in the tender enquiry. Only original copy of earnest money, tender fee, valid lab test report and tender sample to be submitted by the firm to this GC on or before fixed due date and time for opening of tender by post or by hand . In case if firm is failed to submit the original copy of above mentioned documents in this GC on or before the due date and time for opening of tender quotation will be ignored.

Signature of tenderer.

II) TERMS AND CONDITION OF TENDER ENQUIRY

1. Terms of Price	<p>1.1. Rates quoted by the firms should be on <u>firm price basis</u>. Rates should be quoted in Indian rupees both in figures as well as in words for complete units as per specifications. Any and every alteration in the rates should be signed in ink otherwise the offers will not be considered.</p> <p>1.2. Firms should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like 'as applicable' will be treated as vague and are liable to be ignored.</p> <p>1.3. Rates quoted shall <u>remain open for 90 days</u> after the opening of the tender.</p>
2. Payment Terms	<p>2.1. Stores are required to be supplied on CREDIT BASIS ONLY and payment will be made after drawl of amount from Pay and Accounts Office of CRPF.</p> <p>2.2 Payment in advance or immediately on delivery cannot be made</p>
3. Delivery instructions	<p>3.1. <u>Free delivery at consignee's location</u> i.e. Group Centre, CRPF, Keshogiri Post, Chandrayangutta, Hyderabad - 500 005. Tenderers are required to quote rates on free delivery at consignee's location basis at freight, risk and cost of the supplier basis only.</p> <p>3.2. However final discretion regarding delivery instructions lies with the purchaser.</p>
4. Delivery Period instructions	<p>4.1. Delivery of stores is required to be effected <u>within 60 days</u> after approval of advance sample with a lead period of 15 days</p> <p>4.2. If the AT is placed on any of the participating firms for the part quantity, the delivery period will be fixed keeping in view the quantum of order and the supply capacity quoted by the concerned firm in their tender documents</p>
5. Liquidation charges clause	<p>5.1. If the firm fails to deliver the stores or any installment thereof within the period fixed for such delivery or at any time repudiates the contract before the expiry of such period, the purchaser may recovery from the supplier as agreed liquidated damages including administrative expenses and not by way of penalty, <u>a sum equivalent to 2% of the price of stores</u> which the supplier has failed to deliver within the period fixed for delivery in the schedule for each month or part of a month during which delivery thereof is accepted after expiry of the aforesaid period, provided that the total damages so claimed shall not exceed 10% of the total contract price.</p> <p>5.2 After the maximum limit of 10% of the value of the stores is reached, the purchaser reserves the right to either extend further or cancel the contract.</p>
6. Details of manufacturers	<p>6.1. Only those firms should respond who are the manufacturers or authorized dealers of the stores specified in tender specifications.</p> <p>6.2. Offer from firms whose business activities are limited to procuring items from the manufacturers and supplying the same to purchaser having after sales service back up will also be entertained provided they furnish a certificate from the manufacturer certifying the authenticity, along with their</p>

	<p>tender, failing which their tender will be summarily rejected.</p> <p>6.3. Tenderers should disclose the name and full address (along with telephone / fax No) of the place where the stores will be manufactured and offered for inspection, if any</p> <p>6.4. In case the firm is registered with NSIC for the subject stores, they should clarify whether they are registered as a manufacturing unit or in any other capacity. In case the registration is as a manufacturer, they should indicate the full address and phone numbers of their manufacturing facility.</p>
7. Tender sample requirement	<p>7.1. All the bidders are required to submit 01 NO WATER PROOF MULTIPURPOSE RAIN PONCHO as tender sample as per following details, along with the lab test certificate for in original, <u>from any of the laboratories approved by National Accreditation Board for Testing and Calibration Laboratories (NABL) :-</u></p> <p>The firm can submit offer for only of the WATER PROOF MULTIPURPOSE RAIN PONCHO mentioned in the schedule.</p> <p>7.2. The offer of firm for the size, sample & test report submitted will only be accepted.</p> <p>7.3. The sample should be from the same lot, test certificate of which is submitted along with the tender and the <u>counter sample (remnant portion of the test sample) duly sealed and signed by laboratory & vendor should be attached with the sample.</u></p> <p>7.4. Tenders should ensure that the sample submitted by them fully conform to all the parameters of the tender enquiry specifications.</p> <p>7.5. Offers received without tender samples or in case tender samples are received after the due date and time for receipt of tenders shall be rejected summarily.</p> <p>7.6. The price bid of eligible firms will be opened and order would be considered on the lowest bidders subject to their reasonability of rates, capacity and performance etc.</p> <p>7.7. All tender samples should have a card affixed to them duly signed and stamped by the firm indicating the following :-</p> <ul style="list-style-type: none"> i) Name and address of the firm ii) Tender No iii) Closing date & date of opening of tender iv) Name of item, item No & size v) Any other information, if required
8. Lab Test report	<p>8.1. The tenderer after getting the tender samples tested from any of the laboratories approved by National Accreditation Board for Testing and Calibration Laboratories (NABL) must submit the detailed lab test certificate in original(current Lab Report) and NABL Certificate along with their technical bid.</p> <p>8.2. The lab test certificate should also indicate that :- “ It is certified that the tender sample offered for lab test is meeting / not meeting all the requirements of the governing specifications for the quoted item and the sample is acceptable / not acceptable with reference to its governing specification. Note :- Delete whichever is not applicable.” Sign and seal of Lab.</p>

<p>9. Earnest Money deposit</p>	<p>9.1. All firms who are not specifically registered with any central purchase organizations, NSIC or DGS&D for the stores for which the tenders are invited, are required to deposit earnest money Rs. 40,000/- along with the quotation, failing which their offers will be summarily rejected.</p> <p>9.2. For claiming exemption from depositing earnest money, the tenderers should be registered with NSIC or DGS&D specifically for the stores with specifications as mentioned in tender schedule.</p> <p>9.3. Tenderers should ensure that their registration with DGS&D / NSIC and not depositing earnest money. They should enclose the latest DGS&D / NSIC registration certificate.</p> <p>9.4. Similarly firms who are specifically registered for the stores as per specified specifications with DGS&D / NSIC, but with a certain monetary limit, will be treated as unregistered for their value exceeding their monetary limit of registration. Such firms shall be required to deposit proportionate earnest money over and above the monetary limit. In case such firms fail to deposit earnest money, their offer for the tender value exceeding their monetary limit is liable to be ignored.</p> <p>9.5. The earnest money can be deposited through any of the following alternative forms. An account payee demand draft, fixed deposit receipt, banker's cheque or bank guarantee from any of the Nationalized, Scheduled or Commercial bank in any acceptable form drawn in favour of The DIGP, GC, CRPF, Chandrayangutta, Hyderabad - 500 005 payable at SBI - BARKAS, CODE No. 7110</p> <p>9.6. The earnest money shall remain valid and be deposited with the purchaser for a period of 90 days from the date of tender opening. If the validity of the tender is extended, the validity of the BG / or any other alternate document submitted in lieu of earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser.</p> <p>9.7. <u>No interest</u> shall be payable by the purchaser on the earnest money deposited by the tenderer.</p> <p>9.8. The earnest money deposited <u>is liable to be forfeited</u> if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his tender.</p> <p>9.9. The earnest money of the successful tenderer shall be returned after the security deposit as required in terms of the contract is furnished by the tenderer.</p> <p>9.10. If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the earnest money shall be treated as performance security deposit for all practical purpose.</p> <p>9.11. Earnest money deposits of all the unsuccessful tenderers shall be returned by the purchaser as early as possible after the expiry of bids validity, but not later than 30 days after placement of contract. Tenderers are advised to send a <u>pre receipt challan</u> along with their bids so that refund of earnest money can be made in time.</p> <p>9.12. Any tender, where the tenderer is required to deposit</p>
---------------------------------	---

	<p>earnest money in terms of conditions mentioned in preceding paras, not accompanied with earnest money in any one of the approved forms acceptable to the purchaser, shall be summarily rejected.</p>
<p>10. Performance security deposit clause</p>	<p>10.1. The successful firm shall have to deposit a performance security deposit <u>equivalent to 5% of the value of the contract stores with 15 days</u> of the placement of supply order for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time, empowers the purchaser to cancel the supply order.</p> <p>10.2. The performance security deposit submitted by the supplier will remain valid at least <u>for 60 days beyond the date of completion of all contractual obligations of the supplier including guarantee / warantee obligations.</u></p> <p>10.3. The performance security deposit can be deposited in any of the following alternative forms : An account payee demand draft, fixed deposit receipt, banker's cheque or bank guarantee from any of the Nationalized, Scheduled or Commercial bank in any acceptable form drawn in favour of The DIGP, GC, CRPF, Chandrayangutta, Hyderabad - 500 005 payable at SBI - BARKAS, CODE No. 7110.</p> <p>10.4. If the supplier fails to deliver the stores within the stipulated period and places and requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs. 10/- duly attested by the Notary Public stating that the performance security deposit has already been extended for sixty days beyond the guarantee / warantee period.</p> <p>10.5. The performance security deposit shall be withheld or forfeited in full or part in case the supply order is not executed satisfactorily within the stipulated period or requisite standard of the store within the guarantee period is not undertaken to the best satisfaction of the user.</p> <p>10.6. Cash security deposits will not be accepted. The security deposits will be returned subject to supply being made in full within the stipulated period of delivery and the stores being in conformity with the approved samples kept in the custody of this office. The decision of the DIGP, GC, CRPF, Hyderabad shall be final and binding in all matters pertaining to refund of the security / earnest money.</p>
<p>11. Two bid system</p>	<p>11.1. Since the stores to be procured are of a complex and technical nature, bids are required to be submitted online in two parts as under :-</p> <p>a) Technical bid : Consisting of all the technical details along with commercial terms and conditions as mentioned in the tender enquiry. The <u>cover superscribed as technical bid</u> should contain the following documents :-</p> <ul style="list-style-type: none"> i) All pages of tender documents duly completed and signed <u>without indicating the rates quoted.</u> ii) Performance statement of last 03 years iii) Technical Specification iv) Pre-receipt challan for refund of earnest money. v) Any other relevant documents which the firms wish to submit vi) Make, Model without rate

	<p>vii) Technical literature viii) Warranty / Guarantee period PRICE BID b) Financial / price bid : Firm has to be uploaded price bid online in (BOQ) only Indicating item wise price quoted for the stores mentioned in the technical bid. i) Details of rates, taxes, duties, discounts if any, delivery period, validity of rates etc. quoted by the bidder. ii) Rates must be clearly mentioned in figures as well as in words and in INR iii) Copies of any one or two of the following documents like PAN, TAN, Last 3 years tax returns, service registration (only in case of companies not registered with NSIC / DGS&D</p>
12. Method of submission of tender enquiry	<p>1. All scan copy of technical bid documents of tender enquiry should be submitted through on line 2. Price Bid is required to be submitted online as per BOQ format provided along with tender document at e-procurement site e-procurement website https://eprocure.gov.in/eprocure/app(cppp).</p>

III) IMPORTANT INSTRUCTIONS

1. Full name and status of the person signing the tender documents must be clearly mentioned.
2. The firms applying tenders against the subject tender enquiry are informed that all relevant details with reference to the tender enquiry stipulations are clearly responded to. In case any of the tender enquiry stipulations are not clearly stated or replied to by any of the firms, no repeat no clarifications will be sought from the concerned firm and its offer will be rejected out rightly.
3. Catalogues, if any, mentioning the full particulars of the stores should be furnished with the quotation.
4. Important information like tender enquiry number, date of tender opening, type of stores, full specifications of the items and terms and conditions etc should be provided wherever required.
5. Tender sample should be produced for inspection and displayed on the date of opening of tender invariably. If the representative of the firm desires to remain present while opening of quotation, the same will be allowed. The samples can also be produced for inspection and display through such representative.
6. Purchaser reserves the right to get the manufacturing capacity of all firms re-verified irrespective of the registration status.
7. Purchaser reserves the right to cancel / reject or scrap any or all the tenders at any stage without assigning any reason.
8. The supply order will be placed only after the demonstration / final inspection and the approval of the sample of the stores by the competent authority.

9. Tenderer registered as per specification No (Mention the correct nomenclature and specifications) stipulated in the tender enquiry and their representatives with the authenticity certificates shall be eligible for award of contract.

10. If the samples are sent by Railway Parcel, the Railway receipt should not be enclosed with the tender documents but should be posted separately to the officer to whom samples are sent (Under a covering letter giving the necessary particulars to enable him to connect the Railway receipt easily with the parcel). Samples submitted by the tenderers whose offers are not accepted (provided they have not been destroyed during testing) will be delivered to their representative, if they call for the same or can be returned to them at their cost, provided the application for return is made to the officer to whom the samples were sent, **within one month** after the contract is placed on the successful tenderer or after notification of cancellation of demand . If no application is received within the due date, the samples will be disposed off by public auction and sale proceeds credited to the Government treasury.

11. Except as otherwise provided in the invitation to the tender, the contractor hereby declares that the goods, stores, articles sold / supplied to the purchaser under this contract shall be of the best quality and workmanship and particulars contained / mentioned in the contract. The contractor hereby guarantees that said goods / stores / articles would continue to conform to the description and quality aforesaid for a period of twelve months, from the date of delivery of the said goods / stores / articles to the purchaser or 15 months from the date of shipment / dispatch from the contractor's works whichever is earlier and notwithstanding the fact that the purchaser (inspector) may have inspected and / or approved the said goods / stores / articles, if during the aforesaid period of 12/15 months, the said stores / goods / articles be discovered not conforming to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the contractor and purchaser shall be entitled to call upon the contractor to rectify the goods stores / articles or such portion thereof as is found to be defective by the purchaser within reasonable period or such specified period as may be allowed by the purchaser in his discretion on / an application made thereof by the contractor and in such an event, the above mentioned warranty period shall apply to the goods / articles / stores / rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.

12. In the event contract being cancelled for any breach committed and the purchaser affecting re-purchase of the stores at the risk and the cost of the contractor, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.

13. Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for, arrive in good condition at the destination. The consignee, as soon as possible but not later than 30 days of the date of arrival of the stores at destination, notify to the contract any loss or damages to the stores that may have occurred during the transit.

14. Tenderers who are past suppliers of the item as per T/E specification should submit their performance statement in enclosed proforma. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.

15. While the tenderer and the purchaser shall make ever effort to resolve any issue amicably through direct informal negotiation, in the event of any disagreement or dispute arising between them under or in connection with the contract shall be settled under the court of law within its jurisdiction at Hyderabad. The resultant contract will be interpreted as per the prevailing Indian laws and various directives of the Govt. of India.

online through the Central Public Procurement Portal for e Procurement at
<https://eprocure.gov.in/eprocure/app>

1) Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/ e-tender portal is a prerequisite for e-tendering.

2) Bidder should do the enrolment in the e-Procurement site using the <http://eprocure.gov.in/eprocure/cppp> option available on the home page. Portal enrolment is generally free

of charge. During enrolment/registration, the bidders should provide the correct/true information including valid email-ID and mobile number. All the correspondence/updates/changes shall be made directly with the contractors/bidders through email-ID provided and website <http://eprocure.gov.in/eprocure/cppp>. Hence bidders are requested to check the tender website/ email regularly. Department is not responsible for ignorance of contractors/bidders to check the website/email-id and subsequent loss (if any).

3) Bidder need to login to the site through their user ID/password chosen during enrolment/ registration.

4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on e-Token/ Smart Card, should be registered.

5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.

6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.

7) After downloading/getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.

8) If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.

9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken/Smart Card to access DSC.

10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.

11) From my tender folder, he selects the tender to view all the details indicated.

12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.

13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one

document, they can be clubbed together and can be provided in the requested format only. Bid documents may be scanned with 100 dpi with black and white option. However uploaded documents must be clearly readable, otherwise tender may be rejected.

14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.

15) The Bidders can update well in advance, the documents such as certificates, annual report details etc.,

under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.

16) Bidder should submit the Tender Fee/ EMD and Lab Test report as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the date &

time specified for submission of tender fee and EMD. Also Scanned copy of the instrument should be uploaded as part of the offer. **Hard copy of all documents is not required for submission through by post except above documents.**

17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.

18) The bidder has to select the payment option as offline to pay the Tender FEE/EMD as applicable and enter details of the instruments.

19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.

20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the

21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.

22) If the price bid format is provided in a spread sheet file like BoQ_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.

23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

24) After the bid submission (i.e after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.

25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers

public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.

29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.

30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone:1-800-233-7315 or send a mail over to- cppp-nic@nic.in.

Signature of the tenderer.

IV. STANDARD FORMS TO BE USED

The following forms mentioned in the Appendices - A, B,C, D, E and F are required to be submitted along with the bid.

- a) Appendix -A : Specification of Water Proof Multipurpose Rain Poncho
- b) Appendix -B : Proforma of Bank guarantee for submitting earnest money
- c) Appendix -C : Proforma of bank guarantee for furnishing performance security depositing
- d) Appendix -D : Performance statement for last three years.
- e) Appendix -E : Form 7 performa for Equipment and Quality Control
- f) Appendix -F : List No.1

APPENDIX - 'A'

1.	Detailed specification of WATER PROOF MULTIPURPOSE RAIN PONCHO is attached as Appendix 'A' in PDF	Total : 589 Nos
----	---	----------------------------------

Sd 13/03/2017
DIGP, GC, CRPF, HYD- 05

**PROFORMA OF BANK GUARANTEE FOR SUBMITTING
EARNEST MONEY**

(On Banks letter head with adhesive stamp)

To

The Deputy Inspector General of Police,
Group Centre, C.R.P.F,
Keshogiri - Post,
Chandrayangutta, Hyderabad - 500 005

Dear Sir,

In accordance with your invitation to Tender No. _____ M/s.
_____ (here in after called "The tenderer") with the following
Directors on their Board of Directors / Partners of the firm.

1. _____ 2. _____

3. _____ 4. _____

wish to participate in the said tender enquiry for the supply of (Mention the nomenclature of the store to be procured) to you (here inafter called " The purchaser"). Whereas a bank guarantee against Earnest money for a sum of Rs. _____ (Rupees _____) valid for 90 days from the date of tender opening viz. up to _____ is required to be submitted by " the tenderer" as a precondition for the participation, this bank hereby guarantees and undertakes to pay the purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it owing to the occurrence of any one of the three conditions mentioned below, specifying the occurred condition or conditions during the above said period of 90 days without any reservation and recourse.

SIGNATURE OF THE TENDERER

1. If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of its validity
2. If the tenderer after submitting his tender, modifies the rates or any or the terms and conditions thereof, except with the previous written consent of the purchaser
3. If the tenderer having been notified of the acceptance of this tender by the purchaser during the period its validity and
 - (a) If the tenderer fails to furnish the performance security for the due performance of the contract
 - (b) If the tenderer fails or refuses to accept and or execute the contract as provided in the general conditions of the contract.

The guarantee shall be irrevocable and shall remain valid up to 90 days from the date of opening of tender. If further extension to this guarantee is required, the same shall be extended to such period on receiving instructions from the tenderer on whose behalf this guarantee is issued and any demand in respect thereof should reach the Bank not later than the above date.

Date _____ Signature of authorized officer of the Bank _____

Place _____ Printed Name. _____ Designation _____

Name and address of the bank
Signature of the tenderer
Seal.

Banker's Common

PROFORMA OF BANK GUARANTEE FOR FURNISHING PERFORMANCE SECURITY DEPOSIT

To

The President of India,

WHEREAS M/s.------(name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract no.....dated..... to supply **Water proof multipurpose rain poncho** (description of goods and services) (hereinafter called “the contract”)

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract:

AND WHEREAS we have agreed to give the supplier such a bank guarantee:

NOW THWEFORE we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier, up to a total of(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee)as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the..... day of2015.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Name and address of the Bank

Banker's common seal

PERFORMANCE STATEMENT FOR LAST THREE YEARS

Name of Firm :

M/s. _____

1. Contract Nos :
2. Description of stores :
3. Quantity on order :
4. Value :
5. Original D. P :
6. Qty. supplied within original D.P :
7. Final Ext. D. P :
8. Last supply position :
9. Reason for delay in supplies (if any) :

Signature of the tenderer

FORM-7

PERFORMA FOR EQUIPMENT AND QUALITY CONTROL

(This Performa is required to be submitted in triplicate)

1. Tender No. & Date _____ for the supply of _____
2. Name and Address of the firm:
3. i) Telephone No. Fax/Office/Factory/Works:
ii) Telegraphic address
4. Location of manufacturing works / Factory. Factories owned by you (Documentary). In case you do not own the factory but utilize the factory of some other firm for the manufacture / fabrication of the stores for which you apply for registration on lease or other base you should furnish a valid legal agreement of the factory of _____ (Here indicate the name of the firm whose factory is being utilized) has been put at your disposal for the manufacture / fabrication of the stores for which registration has been applied for\.
5. Brief description of the factory (e.g. area covered accommodation, departments into which it is divided, laboratory etc)
6. Details of plant and machinery erected and functioning in each department (Monograms and descriptive pamphlets should be supplied if available).
7. Whether the process of manufacture in factory is carried out with the aid of power or without it.
8. Details and stocks or raw material held (state whether imported or indigenous) against each item.
9. Production capacity of each item with the existing plant and machinery:
 - a). Normal _____
 - b) Maximum _____
10. Details of arrangements for quality control of products such as laboratory etc.
11. (a) Details of technical / supervisory staff incharge of production and quality control
(b) . Skilled labour employed.
(C) Unskilled labour employed.
(d) Maximum no. of workers (skilled and unskilled) employed on any day during the 18 months preceding the date of application.
12. Whether stored were tested to any standard specification, if so copies of original test certificate should be submitted in triplicate.

Place:

Date:

Signature and designation of the tenderer

N.B: Details under column 6 to 11 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. _____ :
2. Whether the stores offered fully conform to the Technical particulars and specification drawings, Specified by the purchaser in the schedule to tender. If not, mention here details of deviations :
3. Brand of store offered. :
4. Name and address of manufacturer :
5. Station of manufacture :
6. Please confirm that you have offered packing As per tender enquiry requirements. If not indicate deviations. :
7. Gross weight of consignment
(Net weight of each item) :
8. What is your permanent Income Tax A/C No.? :
9. Status.
 - a) Indicate whether you are LSU or SSI:
 - b) Are you registered with DGS&D for the item :
Quoted?. If so, indicate whether there is any Monetary limit on registration.
 - c). If you are a small scale unit registered with NSIC :
under Single Point Registration scheme, whether there is any monetary limit.
 - d) In case you are registered with NSIC under Single Point Registration Scheme for the item quoted, Confirm whether you have attached a photocopy of The registration certificate indicating the items for which you are registered.
- 10.a) If you are not registered either with NSIC or with DGS&D, please state whether you are registered with Directorate of Industries of State Government concerned.
- b). If so, confirm whether you have attached a copy of the certificate issued by Director of Industry.
11. Please indicate name & full address of your Banker (along with Account No. IFSC code, Swift code etc):
12. Business name and constitution of the firm.
Is the firm registered under:-
 - i) The Indian companies Act 1956.
 - ii) The Indian Partnership Act 1932 (Please also give name of partners)
 - iii) Any Act; if not, who are the owners.(Please give full names and address)
13. Whether the tendering firm is/are:-

1 Manufacturer

14. If stores offered are manufactured in India, please state whether all raw materials components etc. used in their manufacture are also produced in India. If not give details of materials components etc, that are imported and their break up of the indigenous and imported components together with their value and proportion it bears to the total value of the store:
 15. State whether raw materials are held in stock sufficient for
The manufacture of the stores :
 16. Please indicate the stock in hand at present time:-
 1. Held by you against this enquiry.
 2. Held by M/s. _____ :
Which you have secured an option.
 17. Do you agree to sole arbitration by an officer of Ministry of Law, appointed by the Secretary, Ministry of Home Affairs or by some other person appointed by him as provided in clause 24 of the general conditions of contract form DGS&D-68 (Revised). (Your acceptance decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the firm clause.)
 18. For partnership firms state whether they are registered or not registered under Indian Partnership Act. 1932 should the answer to this question by a partnership Firm be in the affirmative, please state further :
 1. Whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. :
 2. If the answer to (1) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer disputes concerning business of the partnership to arbitration :
 3. If the answer to either (1) or (2) is in the affirmative furnish a copy of either the partnership agreement or the general power of attorney as the case may be. :
- N.B:
1. Please attach to the tender a copy of either document on which reliance is placed for authority of partners of the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by Affidavit on a properly stamped paper by all the partners.
 2. Whether authority to refer disputes to arbitration has not been given to the partner signing the tender the tenders must be signed by every partner of the firm.
19. Here state specifically.

1. Whether the price tendered by you is to the best of Your knowledge and belief, not more than the price Usually charged by you for stores of same Nature/class or description to any private purchaser either foreign or as well as Govt. purchaser. It not state the reasons thereof. If any, also indicate the margin of difference.
2. In respect of indigenous items for which there is a Controlled price fixed by law, the price quoted shall not be Higher than the controlled price and if the price quoted exceeds The controlled price the reasons thereof should be stated:
20. Are you:-
 1. Holding valid Industrial Licence(s) Registration Certificate under the Industrial Development and Regulation Act, 1981. If so, please give particulars of Industrial income Registration Certificate.
 2. Exempted form the licensing provisions of the Act for the manufacture of item quoted against Explain your position.
 3. Whether you possess the requisite license for manufacture of the stores and /o r for the procurement of raw materials belonging to any controlled category required for the manufacture of the store? In the absence of any reply it would be assumed that no license is required for the purpose of raw materials and/or that you possess the required license.
21. State Whether business dealings with you have been Banned by Min/Deptt. Of supply/Min of Home Affairs.?
22. Please confirm that you have all the instructions carefully and have complied with accordingly.

Signature of Witness_____ **Signature of Tenderer**_____

Full Name and address of witness Full name and address of the persons
(in Block Letters) signing (in Block Letters)

Whether signing as Proprietor/Partner/Constituted Attorney/duly authorized by the Company