

INVITATION TO TENDER
DIRECTORATE GENERAL
Central Reserve Police Force
(Proc. Cell of Provisioning Branch), Block No-1, CGO Complex
LODHI ROAD, NEW DELHI – 110 003
Tele: 011-24369586 / Fax: 011-24360155
(E-mail: proccell@crpf.gov.in)

No. U.II-1220/2017-18-Proc-I

Dated, the 5th January. ` 2018.

To,

Dear Sir,

On behalf of the President of India, I invite you to tender online bids for the supply of stores detailed in the schedule.

2. The conditions of contract which will govern any contract made are contained in pamphlet No. DGS&D-68 entitled "Conditions of contract governing contracts, placed by the Central Purchase Organizations of Government of India as amended up to 31-12-91 and those contained in the pamphlet No. DGS&D-229 containing various instructions to tenderers quoting against the tender enquiry issued by the DGS&D read with the amendments enclosed with this tender enquiry. Any special conditions attached to this invitation to tender will also form part of the conditions.

3. The above pamphlets and the lists of corrections thereto can be obtained on payment from the under mentioned officers:-

- a) The Manager of Publications, Civil Lines, Delhi.
- b) The Superintendent, Government Printing & Stationary, Allahabad, U.P.
- c) The Superintendent, Government Printing & Stationary, Mumbai.
- d) The Superintendent, Government Printing, Gulzarbagh, Patna. Bihar.
- e) DGS&D, New Delhi and its Regional Offices at Mumbai, Chennai, Kolkata and Kanpur.
- f) Government of India Book Depot, 8 Hastings Street, Kolkata.

4. Regarding sources of supply of standard specification and drawing, refer Appendix-'B' contained in pamphlet DGS&D-229.

5. If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and submitted through e-Procurement site <https://eprocure.gov.in/eprocure/app>. (CPPP) You must also furnish with your tender all the information called for as indicated in pamphlet No. DGS&D-229 mentioned in para-1 above. Attached list of questionnaire should also be answered and submitted through e-Procurement site

<https://eprocure.gov.in/eprocure/app> (CPPP), failing which your tender will be liable to be ignored, and not considered. Further FAQs related to CRPF tenders may be seen at <http://crpf.nic.in> and also attached with the tender at e-procurement (CPPP) website.

6. This tender is not transferable.

Thanking You.

Yours faithfully

Sd-5/1/18

**(Manas Ranjan)
Commandant (Proc)
For and on behalf of the President of India**

INVITATION TO OPEN TENDER
Directorate General, CRPF
 (Procurement Cell of Provisioning branch)
 Block No.1, CGO Complex, Lodhi Road, New Delhi-03
 (Ministry of Home Affairs, Govt. of India)
 (Tele No-011-24369586, Tele Fax. 24360155)

Schedule to Tender No. : **U.II-1220/2017-18-Proc-1**

Time and date of receipt of online & offline tender : **By 1130 hrs. on 07/02/2018**

Time and date for online/offline opening of tender: **On or after 1130 hrs. on 08/02/2018**

Validity of offer : The tender shall remain open for acceptance till 180 days from the date of opening of tender.

Tenderers are advised to go through the Earnest Money, Payment terms and demonstration clause of this Tender Enquiry carefully before filling the Tender.

Sl. No.	Tender No.	Description of stores and Quantity	Specificati ons	EMD (RS)	Critical Dates
(1)	(2)	(3)	(4)	(5)	(7)
1	U.II-1220/2017-18-Proc-I	Automatic X-Ray Film Processor-15 Nos	As Per Appendix- "A"	Rs.3,46,800/- (Rupees Three Lakh forty six thousand eight hundred) only (valid up to 225 days from the date of opening of tender)	a) Pre-bid meeting on17/01/2018 at 1100 hrs at conference hall. b) Date & Time of receipt of offline/online tender : Upto 1130 hrs. on 07/02/2018 c) Date & Time for opening of tender box: At 1130 Hours on 07/02/2018 d) Date & Time of opening of offline/online tender: On or After 1130 Hours on 08/02/2018

Specification : As per Appendix – A

Consignee's list : As per Appendix – B

All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. **It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted through eProcurement site <https://eprocure.gov.in/eprocure/app>**(CPP). Further, FAQs related to CRPF tenders may be seen at <http://crpf.nic.in/tender/Tender-FAQ.pdf>.

All firms who are not specifically registered for tendered stores as per specification of Tender Enquiry either with MSME as MSE unit or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exempted from depositing EMD.

1. **Purchaser** : The President of India.
2. **Inspection Authority** : DG,CRPF.
3. **Inspection Officer** : A Board of Officers to be detailed by DG,CRPF.
4. **Stores required at** : Free delivery at consignees location (**Details of consignee as per Appendix "B"**). Tenderers are required to quote rates on free delivery at Consignee's location basis only. **Tenders received on FOR Destination Stations/Station of dispatch basis or different rates for different destinations shall be summarily rejected.**
5. **Delivery required by** : within 3 months of placement of firm order.
6. **Dispatch Instructions** : Stores are required to be delivered at consignee's location at freight, risk and cost of the supplier.
7. **Payment Terms** :
 - i) 90% payment will be released on production of installation report, Line committee report (LCR), PRI after successful installation of equipment issued by the consignee.
 - ii) Balance 10% will be released against.
 - (a) Certificate issued by the purchaser that firm has submitted Performance Bank Guarantee to the tune of amount equivalent to 10% of net contracted value which is valid till 60 days beyond guarantee/warranty period.
 - (b) Certificate issued by consignee that staff has been trained on the equipment.
 - (c) Regularization of the case, if supply is made beyond fixed Delivery Period.
8. **Packing & Marking** : The stores should be properly marked and packed so as to avoid the hazards of transportation. (As per clause 12 of General condition of contract DGS&D-68 (revised)).
9. Rate quoted by the firms should be **on firm price basis**.
10. Firms should quote rates, taxes, duties only **as per Price Bid format** provided.
11. Tenderers should disclose the name and full address (along with telephone/Fax No.) of the place where the stores will be manufactured and offered for inspection. In case the firm is registered with NSIC for the subject stores, they should clarify whether they are registered as a manufacturing unit or in any other capacity. In case the registration is as a manufacturer, they should indicate the full address/phone no. of their manufacturing facility.

12. **MANUFACTURERS/INDIAN AGENTS QUALIFYING ELIGIBILITY CRITERIA :-**

(a) Those firms should respond who are the manufacturer of the stores or the Indian agent of foreign principals which manufacture store specified in Tender specifications as brought out in **Appendix-'A'** of T.E.

(b) The Indian Agent of foreign manufacturers/principal are allowed to bid in the tender subject to the following conditions:-

- (i) The Indian Agents should submit application form duly filled in all respect alongwith all connected documents / certificates which were being submitted to DGS&D for enlistment alongwith the tender documents as **Appendix-'I'**.
 - (ii) The Indian Agent will submit, along with the tender documents, a copy of the agreement with the foreign manufacturer/principal, giving particulars of precise arrangement with foreign principal and their interest in the business in India. Such agreement with foreign manufacturers/principal should be a long term agreement and not merely for the present tender. If the agreement is only for the present tender the offer received will be liable to be rejected.
 - (iii) The Indian Agent will provide details of the after sale service and post contractual support i.e. repair, maintenance and supply of spare parts etc. For after sale service the Indian agent will be solely liable and responsible for its execution.
 - (iv) The Indian Agent will also be required to submit the details of his commission or any other arrangements with foreign manufacturer/principal for providing tendered items.
 - (v) Offer from firms whose business activities are limited to procuring items from manufactures, both Indian and foreign and supplying the same to purchaser without having after sales backup will not be entertained.
 - (vi) Indian manufacturer, SEZ Firm, Indian agent of foreign manufacturer/principal have to quote the rates in INR only.
- (c) The Indian Agent of Indian Manufacturers/Principal are allowed to bid subject to accomplishment of following conditions specified in DGS&D Form No230 :-
- (a) Where a manufacturer appoints an agent or a distributor on the basis of a written agreement with him for a specific territory or specific set of items, he shall given an undertaking to the following effect :-
 - (i) That he does not have sufficient marketing arrangements in respect of the specified territory or set of items to participate in Central Government/DGS&D purchases.
 - (ii) That he will accept the responsibility for the satisfactory execution of orders placed on the authorized agents/distributors.
 - (iii) That he will provide requisite inspection and testing facilities at his works in respect of orders placed on authorized agents/distributors.
 - (iv) The authorized agents/distributors price will not exceed that which the manufacturer would have quoted.
 - (v) The manufacturer will declare the quantum of commission or the margin of profit to which authorized agent/distributor is entitled.
 - (vi) Inspection challan authorized by the agents would be accompanied by a certificate from the manufacturer that the stores covered under the challan have been manufactured by them and the stores offered and supplied would bear the trade mark of the manufacturer.
 - (b) The authorized agents/distributors would also give an undertaking in such cases as follows :-

- (i) That he will be responsible for all the contractual obligations including quality aspects, replacement of part/items and warranty/guarantee obligations.
- (ii) That he will be responsible for providing after-sale-service.
- (iii) He will indicate besides the quoted price, the manufacturer's price to him.

13 MANUFACTURERS:

Indian manufacturer operating from SEZ areas must provide following additional details :-

- i] Firms to intimate custom duty exemption they got for import of plant and machinery etc. during their set up.
- ii] Firms to intimate import content in their product being offered.
- iii] Custom duty exemption applicable on their product being offered.
- iv] Exemptions received on taxes and duties on import of plant and machinery and its proportionate impact on the cost of production per unit. [This cost per unit should be calculated based on maximum production capacity or the actual production whichever is lower.
- v] SEZ firms must also provide details of customs duties and other taxes forgone by the GoI due to treating sales to Domestic Tariff Area as exports.
- vi] These details would/may be added back to the actual quoted price to find out the notional cost to GoI.

- 14. (a) Purchaser reserves the right to change the consignee and change the quantity of stores allotted to them as per requirement at any stage.
- (b) Purchaser reserves the right to cancel/reject or Scrap the tender without assigning any reason.
- (c) Purchaser reserves the right to increase or decrease the quantity at any stage.

15. Place of submission of tender documents:

All the tender documents whose hard copies have been called for manually duly completed in all respect are to be submitted in the **tender box (Provisioning)** kept at Reception-II Directorate General, CRPF, Block No-1, CGO Complex, Lodhi Road, New Delhi-03 before specified time and date mentioned in the Schedule to Tender. **Late/ Delayed/ Non submission of originals would result in rejection of bid.**

16. DEMONSTRATION OF PRODUCTS FOR TECHNICAL EVALUATION

The bidders may **be required to produce one sample to demonstrate** the equipment/products offered by them before a Board of Officers (to be detailed by CRPF) for assessing the technical suitability and performance of the equipment as per tender enquiry specifications in Delhi/NCR. Offers of those bidders are liable to be ignored, whose equipment/product are **not found as per tender enquiry specifications**. Price bids of only those bidders will be opened whose technical bids as well as performance of their equipment /products so demonstrated are found acceptable.

- 17. If the supply is found inferior and not confirms to specification the entire consignment will be rejected at the cost, risk and freight of the supplier.

18. ADVANCE SAMPLE: Not applicable

- 19. **LIQUIDATED DAMAGES:-** In case the firm does not complete the supply within fixed delivery period, liquidated damages including administrative expenses and not by penalty a sum **equivalent to 2% of the price of stores** which the contractor has failed to deliver within the period fixed for delivery in the schedule for each month or part of a month during which the delivery of such stores may be in arrears where delivery thereof is accepted after expiry of the aforesaid period, provided that the total damages so claimed

shall not exceed 10% of the total contract price. After the **maximum limit of 10% of the contract value, purchaser reserve the right to either extend further or cancel the contract.**

20. SECURITY DEPOSIT

(a) The successful firm shall have to deposit a **Security Deposit of 10% of the contract value within 30 days** of the receipt of supply order for due performance as per provisions contained in Clause 7 of DGS&D-68 (Revised). Failure on the part of the firm to deposit the security deposit within stipulated time, the purchaser reserves the right to cancel the contract.

(b) The Performance Security Deposit submitted by the supplier will remain valid at least for 60 days beyond the Guarantee/Warranty period.

(c) If the supplier fails to deliver the stores in a promised period and places a request for extension of time he will submit an undertaking on non-judicial stamp paper of Rs.10/- duly attested by Notary Public stating that the Performance Security Deposit has already been extended for 60 days beyond the guarantee/warranty period.

21. INSPECTION CRITERIA

The successful bidder will have to abide by the inspection criteria formulated by the purchaser.

22. TWO BID SYSTEM

All bidders are required to submit their offers in two covers as under:-

(a) FIRST COVER (Technical Bid) should contain the following: -

1. Documents to be submitted in original manually.

- i) EMD (if applicable)
- ii) Tender Acceptance letter
- iii) FDA or CE, UL or BIS & ISO certificate.
- iv) Technical Literature/Brochure.
- v) Documents regarding enlistment of Indian Agent of foreign principal/OEM as per **Appendix-` I`**

2. Documents to be submitted in Scanned Copy

- i) Tender acceptance letter.
- ii) Earnest money deposit (If applicable).
- iii) Performance statement of last three years.
- iv) Form 7, Form 68(A), list No. 1 and FDA or CE, UL or BIS & ISO certificate.
- v) Questionnaire, Appendix-` C` / ` E` / ` F` & ` G` .
- vi) Registration/enlistment certificate of **MSME as MSE** unit /NSIC (if applicable)

(b) SECOND COVER (Commercial / Price Bid) online should contain the following

(1) The composite bid i.e. rate indicated in the technical bid "OPENLY" SHALL BE IGNORED. Prices should be quoted online as per PDF price bid format provided along with the tender document at eProcurement site <http://eprocure.gov.in/eprocure/app> **only.**

(2) Tenderer must quote for CMC in the given proforma (**Appendix-` H`**).

NOTE

- (i) **L1 will be calculated taking into account the price of the store, taxes, surcharges and CMC charges after Guarantee/Warranty period.**

- (ii) The CMC rate will be tenable for calculation of L-1, however payment on account of CMC to the supplier firm will be made as per provision of GFR, after expiry of Guarantee /Warranty period.
- (iii) It is the purchaser's discretion to enter into CMC after expiry of Guarantee/Warranty period.

23. **Tender Documents are available** at CPPP eProcurement site <https://eprocure.gov.in/eprocure/app> as well as on **CRPF website (https://www.crpf.nic.in/tender_notices.htm)** which can be downloaded by interested firms free of cost. However bidders are required to submit EMD as applicable, as per tender document while submitting the bids. **Bank Guarantee or FDR for EMD should be drawn in favour of DIG (Prov,) Dte. Genl., CRPF payable at SBI, CGO Complex, New Delhi (Code No.7837) and original should be submitted to the Procurement Cell before opening of the tender.**

24. **Tenderers are not permitted to alter or modify their tenders after expiry of the deadline for receipt of tender till the date of validity of tender and if they do so their earnest money will be forfeited.**

25. **Pre-Receipt Inspection:-**

PRI will be carried out at consignee location by a Board of Officers detailed by CRPF and authorized official of the supplier firm. If any lot is rejected in final inspection as not conforming to specification as per TE before acceptance, the same lot must be replaced by the firm within 30 days of issue of notice of such rejection. If the supply is found inferior the entire consignment will be rejected at the cost risk and freight of the supplier. The consignee's right of rejection in this regard will be final and absolute.

26. **Purchase /price preference clause.**

- (A) The Purchase preference will be given to the Micro and Small Enterprises (MSEs) registered as MSEs for tendered store with any agency as mentioned in notification of the Ministry of Micro, Small and Medium Enterprises (Ministry of MSME) as under:-
 - (i) The firms which are Micro and Small Enterprises (MSE) registered as MSE for tendered store with any agency as mentioned in notification of the Ministry of Micro, Small and Medium Enterprises (Ministry of MSME) quoting price within price band of L1+15(Fifteen) percent shall also be allowed to supply a portion of required item by bringing down their price to L1 price in a situation where L1 price is from some firm other than a MSE and such MSE shall be allowed to supply upto 20 (Twenty) percent of total tendered value. The 20 (Twenty) percent quantity is to be distributed proportionately among these bidders, in case there are more than one MSEs within such price band .
 - (ii) Within 20 % (Twenty percent) quantity, a purchase preference of four percent (that is 20 (Twenty) percent out of 20 (Twenty) percent) is reserved for MSEs owned by Scheduled caste (SC)/Scheduled Tribe (ST) entrepreneurs (if they participate in the tender process and match the L1 price). Provided that, in the event of failure of such SC/ST MSE to participate in tender process or meet tender requirements and L1 price, four percent sub-target shall be met from other MSE. MSEs would be treated as owned by SC/ST entrepreneurs.
- (B) The Purchase preference shall be given to local supplier in consonance with Public Procurement Order, dated 15th June 2017(Preference to Make in India) in the manner specified hereunder:-
 - (i) Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract for full quantity will be awarded to L1.

- (ii) If L1 bid is not from a local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the local suppliers will be invited to match the L1 price for the remaining 50 % quantity subject to the local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such local supplier subject to matching the L1 price. In case such lowest eligible local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher local supplier within the margin of purchase preference shall be awarded accordingly. In case some quantity is still left uncovered on local suppliers, then such balance quantity may also be ordered on the L1 bidder.
- iii) **Minimum local content** :- The minimum local content shall be 50%.
 - a) Local content means the amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
 - b) Similarly "local Supplier "would mean a firm / bidder whose product offered meets the minimum local content.
- iv) **Margin of Purchase Preference** :- The margin of purchase preference shall be 20 %. Margin of purchase preference means the maximum extent to which the price quoted by a local supplier may be above the L1 for the purpose of purchase preference.
- v) **Verification of local content** :-The firm seeking the benefit under purchase / price preference clause, at the time of tender , shall be required to provide self certification that the item offered meets the minimum local content and shall give details of the location (s) at which the local value addition is made.
- (vi) False declarations will be in breach of the Code of integrity under Rule 175 (1)(i)(h) of General Finance Rule for which a bidder or its successor can be debarred for upto two years as per rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
- (vii) A supplier who has been debarred by any procuring entity for violation of this order shall not be eligible for preference under this order for procurement by any other procuring entity for the duration of debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

27. GUARANTEE/WARRANTY :: Guarantee/Warrantee of **2 years** will be comprehensive i.e. inclusive of spare parts and free annual maintenance once in six months will be implemented as:-

- a) Any complaint regarding functioning of equipment has to be attended/corrected within one week.
- b) Maximum time for repair/replacement will be 02 weeks.
- c) Penalty for repair/replacement beyond 02 weeks will @ 0.5% of the cost of equipment per week or part thereof.

28. COMPREHENSIVE MAINTENANCE CONTRACT :

CMC will be 5 years after comprehensive warranty and the CMC will constitute of following:-

- (a) It is the purchaser's discretion to enter into CMC after expiry of Guarantee/Warrantee period.

- (b) CMC period will be finalized only after expiry of Guarantee/Warranty period.
- (c) CMC will be comprehensive i.e inclusive of spare parts.
- (d) Response time after information will be 01 (One) Week.
- (e) Maximum time for repair will be 02 (Two) weeks.
- (f) Penalty for Non repair beyond the permissible time will @ 0.5% of the basic cost of Eqpt./Store per week or part thereof.

29. INSTALLATION AND TRAINING

The successful firm will arrange **free installation of equipment** at consignee location and training on equipment to the staff **free of cost.**

- 30.** The tenderer should also provide the list of spares, accessories, fixtures and installation diagrams with the quote.
- 31.** Maintenance and operating manual has to be provided by the company with the equipment/machine.
- 32.** Log book with instructions for daily, weekly monthly and quarterly maintenance checklist. The job description of the hospital technician and company service engineer should be clearly spelt out.
- 33.** Product should be **FDA or CE, UL or BIS** approved.
- 34.** Manufacturer should have ISO certification for quality standards.
- 35.** Appendix-F (Compliance Statement for Specification of Automatic X-Ray Film Processor) of tender enquiry should be correctly filled and page No. where related information available on technical literature must be clearly mentioned.
- 36.** The tenderer must provide the **technical literature/Brochure** alongwith the tender documents.

Note

- a) Full name and status of the person signing the tender documents must be clearly mentioned in the tender documents.
- b) The firms applying tenders against the subject Tender Enquiry are informed that all relevant details with reference to the Tender Enquiry stipulations are clearly responded to.
- c) Before submission of tender, tenderer will check the Check List attached to these Tender Documents as **Appendix-"C"** & Special Instructions as **Appendix-"D"** for compliance on various stipulations of the tender.

SD-5/1/18

(Manas Ranjan)

Commandant (Procurement)

For and on behalf of the President of India.

CONDITIONS REGARDING DEPOSIT OF EARNEST MONEY.

- (a) All Firms who are not registered with NSIC or **MSME as MSE** unit for the subject stores for which the offers are being invited, are required to deposit **EARNEST MONEY** of Rs. 3,46,800/- (Rupees Three Lakh forty six thousand eight hundred) only or equivalent to the amount as mentioned in the tender schedule.
- (b) For claiming exemption from depositing earnest money, tenderer should be registered with **MSME as MSE** unit and NSIC for the subject stores for which the offers have been invited. Firms not registered for stores indicated in the tender schedule will be treated as unregistered, and shall be required to deposit specified Earnest Money.
- (c) Public sector undertaking/state undertaking or central/state owned companies are not exempted from the payment of earnest money unless registered with **MSME as MSE** unit and NSIC for subject stores.
- (d) Earnest Money can be deposited in any one of the following alternate forms:-
- (i) A Fixed Deposit receipt (FDR) in favour of DIG (Prov.), Dte. Genl., CRPF payable at SBI, CGO Complex, New Delhi (Code No.7837) & IFSC Code-SBIN0007837.
- (ii) An irrevocable Bank Guarantee in the name of DIG (Prov.), Dte. Genl., CRPF., Block No.1, CGO Complex, New Delhi of any Nationalized/reputed Scheduled Bank. The Bank guarantee should be payable at SBI, CGO Complex, New Delhi (Code No.7837). The format is enclosed in the TE.
- (iii) Foreign bidders should submit Earnest Money in the form of irrevocable Bank Guarantee only, issued or confirmed by any Nationalized Indian Bank.
- (iv) The Earnest Money shall be valid till 225 days from the date of opening of tender and will remain deposited with the purchaser for the prescribed period as specified in Special Instruction. If the validity of the tender is extended, the validity of **EM** document submitted by the tenderer shall also be suitably extended by the tenderer, failing which his tender, after the expiry of the aforesaid period shall not be considered by the Purchaser.
- (e) No interest shall be payable by the purchaser on the EM deposited by tenderer.
- (f) The **EM** (Earnest Money) deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.
- (g) The **EM** of the successful tenderer shall be returned after the performance security deposit as required in terms of the resulting contract is furnished by the firm.
- (h) If the successful tenderer fails to furnish the performance security deposit as required in the contract within the stipulated period, the **Earnest Money** shall be liable to be forfeited by the purchaser.
- (i) **EM** of the unsuccessful tenderers shall be returned within 30 days of finalization of tender.
- (j) Any tender received from firm which is not registered with **MSME as MSE** unit and NSIC for the tendered stores, and is not accompanied with required **Earnest Money** in prescribed form, is liable to be rejected. Registration with any other authority will not exempt the firm from depositing Earnest Money.
- (k) All firms which are not granted registration with **MSME as MSE** unit and NSIC for the subject stores shall be required to deposit earnest money valid up to AS SPECIFIED IN Schedule-III. For claiming exemption from depositing **E.M.**, the tenderers should be registered with **MSME as MSE** unit and NSIC for subject stores as mentioned in the tender schedule. Firms that are not registered for the subject stores as mentioned in the tender schedule will be treated as unregistered and shall be required to deposit earnest money as above.
- (l) Offers of those firms, who are not registered with MSME as MSE unit or NSIC for the subject stores, will not be considered unless the same are submitted along with required Earnest Money.

Form 68-A

Tender No. _____

Full name and address of the Tenderer in addition
to post box No. if any should be quoted in all

Contractor's telegraphic address

Communication to this Office

Telephone No. _____

Fax No. _____

From.

Dear Sir,

1. I/We hereby offer to supply the stores detailed in the schedule here to or such portion thereof as you may specify in the acceptance of tender at the price given in the said schedule and agree to hold this offer open till _____ I/we shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions to Tenderers in the booklet DGS&D-229 and conditions of contract in the Form No-68 (Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Government of India read with the amendments annexed herewith and have thoroughly examined the specification drawing and/or pattern quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

Signature of the Tenderer.

The following pages have been added to and form part of this tender _____

Here paste coupon incase
where coupons
are supplied to contractors
on payment

Yours faithfully,

(Signature of the Tenderer)

Address _____

Dated _____

(Signature of the Witness)

Name & Address _____

Dated _____

Instructions for Online Bid Submission

Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the eprocurement/etender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the eProcurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email-id. All the correspondence shall be made directly with the contractors/bidders through email_id provided.
- 3) Bidder need to login to the site through their user ID/ password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/SmartCard, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/password chosen during enrolment/registration and then by giving the password of the eToken/SmartCard to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
- 11) From my tender folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.

- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The bidder has to select the payment option as offline to pay the Tender FEE/ EMD as applicable and enter details of the instruments.
- 19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- 21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 22) If the price bid format is provided in a spread sheet file like PDF_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/PDF template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.
- 23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority(TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 24) After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

- 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone: 1800-30702232, 7878007972/73 or send a mail over to – cPPP-nic@nic.in.

IMPORTANT INSTRUCTIONS

1. OPTION/TOLERANCE CLAUSE :

The purchaser reserves the right to place order of the successful tenderer for additional quantity, upto 25 % of the quantity offered by them at the rates quoted at the time of placement of contract or during the currency of the contract as per clause 31 of form DGS&D.

2. (a) ADVANCE SAMPLE. Not required.

(b) REFERENCE SAMPLE ;
Not required.

3. DEMONSTRATION OF PRODUCTS FOR TECHNICAL EVALUATION.

The technically qualified bidders will **be required to produce their offered product** before a Board of Officers (to be detailed by CRPF) for assessing the technical suitability and performance of the equipment as per tender enquiry specifications in Delhi/NCR. Offers of those bidders are liable to be ignored, whose equipment/product are **not found as per tender enquiry specifications.** Price bids of only those bidders will be opened whose technical bids as well as performance of their equipment/products so demonstrated are found acceptable.

4. The contract to be concluded will be governed by condition of contract contained in form No. DGS&D-68 (Revised) as amended up to 31/12/91 and those contained in pamphlet No. DGS&D-229 with enclosed amendment (Annexure) & DGS&D Manual.

5. GUARANTEE / WARRANTY

Except as otherwise provided in the Invitation to Tender, the contractor/seller hereby declares that the goods, stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained/mentioned in this contract. The contractor/seller hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of 2 years from the date of installation of the said goods/stores/articles to the purchaser (Guarantee/Warranty of 2 years will be comprehensive i.e. inclusive of spare parts and free annual maintenance once in six months) or 24 months from the date of shipment/despatch from the contractor's works, whichever is earlier, and that notwithstanding the fact that the purchaser (Inspector) may have inspected and/or approved the said goods/stores/articles, if during the aforesaid period of 24 months the said goods/stores/articles be discovered not to conform to the description and quality aforesaid, or not giving satisfactory performance or have deteriorated, the decision of the purchaser shall be final in that behalf and binding on the contractor/seller and the purchaser shall be entitled to call upon the contractor/seller to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period, or such specified period as may be allowed by the purchaser in his discretion on application made thereof by the contractor/seller, and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.

6. In the event of contract being cancelled for any breach committed and the purchaser affecting re-purchase of the stores at the risk and the cost of the contractor, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.
7. Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for, arrive in good condition at the destination. The consignee, as soon as possible but not later than 30 days of the date of arrival of the stores at destination, notify to the contractor any loss or damages to the stores that may have occurred during the transit.
8. Those firms, who are not specifically registered for the items as per schedule to tender, should submit the following alongwith their quotation, failing which their offer will be ignored:
 - (a) Name and full address of the banker.
 - (b) Performance Statement and equipment and quality control statement in the prescribed form as enclosed (in triplicate)
9. Prices should be quoted as per PDF Format ONLINE ONLY.
10. Tenderers who are past suppliers of the item as per T/E Specification should submit their performance statement in enclosed proforma. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.
11. Tenderers who are registered with **MSME as MSE** /NSIC for this particular item should submit the photocopy of registration certificate with all subsequent amendments.

Signature of the Tenderer _____
Name in Block Letters _____
Capacity in which Tender signed _____
Full Address. _____

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

_____ as
_____ per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE - I

1. The following amendments may be carried out in the pamphlet entitled conditions on contract governing the contracts placed by Central Purchase Organization of Government of India 1991 edition bearing Symbol DGS&D-39 Form No. DGS&D Form No. DGS&D-68 (Revised).
 - 1.1 The definition of "Government" provided in clause 1 (f) page 2 of DGS&D Conditions of Contract may be amended as under:-

"Government" means the Central Government.
 - 1.2 The definition of Secretary in clause I(k) page 3 of DGS&D Conditions of Contract may be modified as under:

"Secretary" means Secretary of Min. of Home Affairs for the time being in administrative charge of the subject matter of contract and includes Additional Secretary, Special Secretary, Joint Secretary, or Director or Dy. Secy. In such Ministry, D.G., Addl. DG, IGP (Prov.), DIG (Prov.), Comdt.(Proc), Dy. Comdt. (Proc) of CRPF and every other officer authorized for the time being to execute contracts relating to purchase and supply of stores on behalf of the President of India.
 - 1.3 Under Clause 2 (c) page 5 of DGS&D conditions of contract, the word "Director General of Supplies and Disposals or heads of his concerned regional offices" may be replaced by **IGP (Prov.) CRPF**.
 - 1.4 Clause 24 i.e. Arbitration:-

For: The existing entries.
Read: Arbitration.

In the event of any question, dispute or difference arising under these conditions or any special conditions of contract, or in connection with this contract (Except as to any matters, the decision of which is specifically provided for by these or the special conditions), the same shall be referred to the sole arbitration of an officer in the Min. of law, appointed to be arbitrator by Director General CRPF. It will be no objection that the arbitrator is a Government servant that he had to deal with the matters to which the contract relates or that in the course of his duties as a government servant he has expressed views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract, it is term of this contract that:-

- a. If the arbitrator be a person appointed by the **DG CRPF:-**

In the event of his dying, neglecting or refusing to act, or resigning or being unable to act, for any reason or his award being set aside by the court for any reason, it shall be lawful for Secretary, Min. of Home Affairs either to proceed with the reference himself or to appoint another person as Arbitrator in place of the outgoing Arbitrator in every such case, it shall be lawful for the DG CRPF in place of the outgoing Arbitrator, as the case may be to act on record of the proceeding as then taken in arbitration, or to commence the proceedings denovo as he may at his discretion decide.
- b. It is further a term of this contract that no person other than the person appointed by him should act as Arbitrator and that if for any reason that is not possible, the matter is not to be referred to arbitration at all.
- c. The arbitrator may with the consent of all the parties to the contract enlarge the time from time to time for making and publishing the award.

Signature of the tenderer

- d. Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be in the discretion of the Arbitrator.
 - e. Subject as aforesaid, the Arbitration Act, 1940 and the rules there under and any statutory modification thereof for the time being in force shall be deemed to apply the arbitration proceedings under this clause.
 - f. The venue of arbitration shall be the place where the contract is concluded or such other place as the DG CRPF at his discretion may determine.
 - g. In this clause the expression the DG CRPF means the DG CRPF of the Ministry of Home Affairs for the time being and includes, if there be no DG, the Officer who is for the time being the administrative head of the CRPF, whether in addition to other functions or otherwise.
- 1.5 Similarly, the reference to DGS&D wherever appearing may be suitably modified to read as DG, CRPF.
2. Following amendments may be carried out in the Pamphlet No. DGS&D-229 containing various instructions to tenderers.

FORM No. DGS&D-230

Reference to DGS&D wherever appearing in clause No. 14, 33, 34, 35, 39 and 40 and Appendix A for Form No. DGS&D-96 may be amended to read as IGP (Prov.) CRPF.

Signature of the Tenderer.

QUESTIONNAIRE

(Please Mark · in appropriate Box and fill the answer correctly. Tenders leaving the box unmarked and questionnaire unanswered shall be rejected)

1. Name and address of Contractor

2. a) Whether registered with **MSME as MSE** unit for subject store.

YES

NO

b) If yes, Monetary limit
(Enclose Photocopy
of Regn. Certificate)

Rs.
(Lakh)

(Without Limit)

c) Validity Date

3. a) Whether registered with NSIC
for subject stores.

YES

NO

b) If yes, Monetary limit
(Enclose Photocopy
of Regn. Certificate)

(Lakh)

(Without Limit)

c) Validity Date

4. Whether you agree for demonstration
of your product at any place in Delhi/
NCR.

YES

NO

5. Whether past supplier of subject store
to DGS&D or Min. of Home Affairs
during the last 3 years.
(If yes, submit performance report
in enclosed proforma)

YES

NO

6. Terms of delivery: **Free delivery at consignee's locations**

YES

NO

7. Quantity offered

8. a) Delivery period from
date of placement of order

b) Make and Model quoted

Signature of the Tenderer.

9. a) Whether store fully confirms to tender schedule specifications in all respects. YES NO
b) If answer to 9(a) is No. Indicate the details of deviation in separate sheet.
10. Acceptance to conditions of contract as contained in DGS&D-68 (Revised) amended up to 31.12.91 and those contained in Pamphlet No. DGS&D-229 read with Annexure attached. YES NO
11. Have you enclosed required EM YES NO
12. Do you accept tolerance clause. YES NO
13. Do you accept Liquidated Damage clause. YES NO
14. Have form No 68 A and List No 1 of T.E signed by witnesses? YES NO
15. Do you accept the Guarantee/Warrantee Clause YES NO
16. Do you accept the Arbitration clause of the Tender Enquiry. YES NO
17. Have you enclosed the technical literature. YES NO
18. Whether business dealings with you have been banned by Min/Deptt. of Supply/Min. of Home Affairs? YES NO
19. Do you accept condition of Training Clause . YES NO
20. Do you accept the CMC clause or not. YES NO
21. Have you enclosed all documents as per **Appendix-'I'**. YES NO

Signature of the Tenderer _____
Name in Block Letters _____
Capacity in which Tender signed _____
Full Address. _____

LIST NO. 1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1.	Tender No.	
2.	Whether the stores offered fully conform to the technical particulars and specification drawings, specified by the purchaser in the schedule to If not, mention here details of deviations tender.	
3.	Brand of store offered.	
4.	Name and address of manufacturer.	
5.	Station of manufacture	
6.	Please confirm that you have offered packing as per tender enquiry requirements If not indicate deviations.	
7.	Gross weight of consignment (Net weight of each item)	
8.	What is your permanent Income Tax A/C No. ?	
9.	Status:-	
	a) Indicate whether you are LSU or SSI	
	b) Are you registered with MSME as MSE unit or NSIC for the item quoted? If so, indicate whether there is any monetary limit on registration.	
	c) If you are a small scale unit registered with NSIC under Single Point Registration scheme, whether there is any monetary limit.	
	d) In case you are registered with NSIC under Single Point Registration Scheme for the item quoted, confirm whether you have attached a photocopy of the registration certificate indicating the items for which you are registered	
10.	a) If you are not registered either with NSIC or with MSME as MSE unit, please state whether you are registered with Directorate of Industries of State Government concerned.	
	b) If so, confirm whether you have attached a copy of the certificate issued by Director of Industry.	
11.	Please indicate name & full address of your banker in the following format:	
	a] Bank Name, Branch and Bank Account No. (Core bank account	
	b) IFSC Code	
	c) Whether bank branch is NEFT/RTGS enables or not	

	d) TIN No.	
	e) Copy of firm's GST registration certificate	
	f) Copy of PAN card of firm's owner	
12.	Business name and constitution of the firm Is the firm registered under: -	
	i] The Indian Companies Act 1956	
	ii] The Indian Partnership Act 1932 (Please also give name of partners)	
	iii] Any Act; if not, who are the owners. (Please give full names and address.)	
13.	Whether the tendering firm is/are :	
	i] Manufacturer	
	ii] Manufacturer's authorized agents N.B.: If manufacturer's agent please enclosed with tender the copy of manufacturer's authorization on properly stamp paper, duly attested by Notary Public.	
14.	If stores offered are manufactured in India, please state whether all raw materials components etc. used in their manufacture are also produced in India. If not give details of materials components etc, that are imported and their break up of the indigenous and imported components together with their value and proportion it bears to the total value of the store.	
15.	State whether raw materials are held in stock sufficient for the manufacture of the stores.	
16.	Please indicate the stock in hand at present time:- 1. Held by you against this enquiry. 2. Held by M/s. _____ over which you have secured an option.	
17.	Do you agree to sole arbitration by an officer of Ministry of Law, appointed by the Secretary, Ministry of Home Affairs or by some other person appointed by him as provided in clause 24 of the general conditions of contract form DGS&D-68 (Revised). (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause.)	
18.	For partnership firms state whether they are registered or not registered under Indian Partnership Act, 1932. Should the answer to this question by a partnership firm be in the affirmative, please state further :-	
	1. Whether by the partnership agreement, authority to refer disputes concerning the	

	business of the partnership to arbitration has been conferred on the partner who has signed properly.	
	2. If the answer to (1) is in the negative, whether there is any general power of attorney executed by all the Partners of the firm authorizing the partner who has signed the tender to refer disputes concerning business of the partnership to arbitration?	
	3. If the answer to either (1) or (2) is in the affirmative Furnish a copy of either the partnership agreement or the general power of attorney as the case may be	
<u>N.B.</u>	1] Please attach to the tender a copy of either document on which reliance is placed for authority of partners of the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by Affidavit on a properly stamped paper by all the partners	
	2] Whether authority to refer disputes to arbitration has not been given to the partner signing the tender the tenders must be signed by every partner of the firm	
19.	Here state specifically	
	1] Whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for stores of same nature/class or description to any private purchaser either foreign or as well as Govt. purchaser. It not state the reasons thereof. If any, also indicate the margin of difference	
	2] In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price and if the price quoted exceeds the controlled price the reasons thereof should be stated.	
20.	Are you:-	
	1] Holding valid Industrial License(s) Registration Certificate under the Industrial Development and Regulation Act, 1981. If so, please give particulars of Industrial income Registration Certificate.	
	2] Exempted from the licensing provisions of the Act, for the manufacture of item quoted	

	against this tender. If so, please quote relevant orders and explain your position	
	3] Whether you possess the requisite license for manufacture of the stores and/or for the procurement of raw materials belonging to any controlled category required for the manufacture of the store? In the absence of any reply it would be assumed that no license is required for the purpose of raw materials and/or that you possess the required license.	
21.	State whether business dealings with you have been banned by Min/Deptt. of Supply/Min. of Home Affairs?	
22.	Please confirm that you have read all the instructions carefully and have complied with accordingly.	

<p>Signature of Witness _____</p> <p>(Full Name and address of witness in Block letters)</p>	<p>Signature of Tenderer _____</p> <p>(Full Name and address of the persons signing in Block letters)</p> <p>Whether signing as Proprietor/Partner/Constituted Attorney/duly authorized by the Company</p>
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FORM-7

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL

1. Tender No. & Date _____ for the supply of _____
2. Name and Address of the firm _____ :
3. I) Telephone No. Fax/Office/Factory/Works:
II) Telegraphic address:
4. Location of manufacturing works/Factory. Factories owned by you (Documentary). In case you do not own the factory but utilize the factory of some other firm for the manufacture/ fabrication of the stores for which you apply for registration on lease or other base you should furnish a valid legal agreement of the factory of _____ (Here indicate the name of the firm whose factory is being utilized) has been put at your disposal for the manufacture/ fabrication of the stores for which registration has been applied for.
5. Brief description of the factory (e.g. area covered accommodation, departments into which it is divided, laboratory etc.)
6. Details of plant and machinery erected and functioning in each department (Monograms and descriptive pamphlets should be supplied if available).
7. Whether the process of manufacture in factory is carried out with the aid of power or without it.
8. Details and stocks or raw material held (state whether imported or indigenous) against each item.

Production capacity of each item with the existing plant and machinery:
a) Normal _____
b) Maximum _____
9. Details of arrangements for quality control of products such as laboratory etc.
10. (a) Details of Technical/supervisory staff in charge of production and quality control.
(b) Skilled labour employed.
(c) Unskilled labour employed.
(d) Maximum no. of workers (skilled and unskilled) employed on any day during the 18 months preceding the date of application.
11. Whether stores were tested to any standard specification.

Place _____
Date _____

Signature and designation of the Tenderer

N.B.: Details under column 6 to 11 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

PROFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY
(ON BANKS LETTER HEAD WITH ADHESIVE STAMP)

To

The DIG (Prov.), Dte, Genl.

C.R.P.F., CGO Complex, Lodhi Road,
New Delhi. Pin – 110003

Dear Sir,

In accordance with your invitation to Tender No _____
M/s. _____

_____ here in after called the Tenderer with the following Directors on
their Board of Directors/Partners of the firm.

1. _____ 2. _____

3. _____ 4. _____

; wish to participate in the said tender enquiry for the supply of
_____ as a bank guarantee against Earnest Money for a sum of Rs.
_____ (in words) _____

Valid for **225 days** from the date of tender opening viz. up to _____ is
required to be submitted by the Tenderer as condition for the participation, this bank hereby
guarantees and undertakes during the above said period of **225 days**, to immediately pay on
demand by _____ in the amount of _____ without any reservation and recourse if,

1. The Tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.
2. The Tenderer withdraws the said tender within 180 days after opening of tenders

OR

3. The Tenderer having not withdrawn the tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the general conditions of the contracts.

The guarantee shall be irrevocable and shall remain valid up to _____
"We..... Lastly undertake, not to revoke this
Bank Guarantee, during its currency period, except with the previous consent of the
Government/purchaser, in writing. Otherwise, the Guarantee shall remain revoked after 45 days,
in case the Government does not present a request, in writing to the Bank, with reasons, during
the currency period of this Guarantee or 45 days thereafter, to extend this guarantee up to such
specific date or period as required by the Government/purchaser."

Signature of the Bank Manager

With office seal

Full name of the signatory and full address of the bank.

Date. _____ Signature. _____

Place _____ Printed Name. _____

Witness _____ (Designation) _____

(Banker's Common Seal)

Performance statement for last three years

1. Name of Firm :
2. Name of purchase organization;
3. Contract Nos. :
4. Description of Stores :
5. Quantity on order :
6. Value :
7. Original D.P. :
8. Qty. supplied within original D.P. :
9. Final Ext. D.P. :
10. Last supply position. :
11. Reasons for Delay in supplies (if any) :

Signature of Tenderer

SPECIFICATION OF "HEAVY DUTY AUTOMATIC FILM PROCESSOR"

Automatic X Ray film processor for processing of all standard medical X Ray and imaging films, it should have the following features :-

1. Processor should be able to take the maximum film width and in feed width shall be 45 cm and minimum of 10 cm x 10 cm.
2. High capacity through put of more than 220 films/hours of size 14" x 17".
3. Transport speed adjustable between at least 1.0 minute to 5.0 minutes (in the steps of ranging between 5-8 second for perfect quality control).
4. The developing and fixing tanks should be minimum of 12 liters capacity for proper developing and washing. Washing tank should be of higher capacity.
5. Replenishment should have the individual programmers manual and automatic with tank capacity of 25 ltrs.
6. The roller transport system should have squeeze rollers and the main drive should stop automatically when not in use.
7. The container assembly should be monoshell and made of material which is non corrosive and of latest technology.
8. Thermostatic controlled temperature of developer and it should have range between 28°C to 40°C.
9. Multiple program memory should be there preferred for different application at least five program memory must be there.
10. Replenishment rate should be adjustable and the adjustment range must 200-2000 ml per sq.m
11. Dryer temperature range must be up to 70°C for better drying.
12. Water consumption during use should not exceed 2 Lit per minute Lower consumption shall be preferred.
13. It should have anit-oxidation programme option in between adjustable range 10-90 minute intervals.
14. Film output should be possible through the wall (wall mounted). The processor should be complete with the following operational electrical data 230 volts, 50Hz10 Amperes with appropriate voltage stabilizer Details about availability of spares & service should be given.
15. The model quoted should be from reputed foreign manufacturer with international quality certifications for the model quoted.
16. The firm must have an installed base of the quoted model at Delhi/New Delhi provide list of installations.

Standards, Safety and Training

- 01- Should be FDA or CE, UL or BIS approved product.
- 02- Manufacturer should have ISO certification for quality standards.
- 03- Comprehensive warranty for two years and next 5 years CMC charges after warranty.
- 04- Comprehensive training for technical staff and support services till familiarity with the system.

Documentation

- 1- User/Technical/Maintenance manuals to be supplied in English.
- 2- List of equipments available for providing calibration and routine preventive maintenance support, as per manufacturer documentation in service/technical manual.
- 3- Certificate of calibration and inspection and inspection.
- 4- Log book with instructions for daily, weekly monthly and quarterly maintenance checklist. The job description of the hospital technician and company service engineer should be clearly spelt out.
- 5- List of important spare parts and accessories with their part number and costing.
- 6- Compliance Report to be submitted in a tabulated and point wise manner clearly mentioning the page/para number of original catalogue/data sheet. Any point, if not substantiated with authenticated catalogue, will not be considered.

Consignees

Sl.No	Consignee & Destination	Quantity
01	The DIG, GC CRPF, Agartala, Adarani, Tripura-799012	01 No.
02	The DIG, GC CRPF, Srinagar (J&K)-190015	01 No.
03	The DIG, GC CRPF, Sonapat, Villkhewara, Po-Bahalgarh, Meerut Road, Sonapat (Harayana)-131021	01 No.
04	The DIG, GC CRPF, Bangalore, Yelahanka, Karnataka-560064	01 No.
05	The DIG, GC CRPF, Ranga Reddy, Po-Hakimpet, Secundrabad, Telangana-500078	01 No.
06	The DIG, GC CRPF, Gurugram, Haryana-122001	01 No.
07	The DIG, GC CRPF, Jalandhar, Po-Kartarpur, Distt- Jalandhar (PB)- 144805	01 No.
08	The DIG, GC CRPF, Sambalpur, Odisha-768001	01 No.
09	The DIG, GC CRPF, Gwalior A.B. Road, (MP)- 474001	01 No.
10	The DIG, GC CRPF, Pinjore, Panchukula, Haryana-134104	01 No.
11	The DIG, GC CRPF, Makamaghat, Bihar-803303	01 No.
12	The DIG, GC CRPF, Kathgodam, Uttarakhand-263126	01 No.
13	The DIG, GC CRPF, Durgapur, West Bengal-713214	01 No.
14	DIG (Principle) CTC(T&IT) CRPF, Tiril Asharam, Po-Dhurva, Ranchi, Jharkand-834004	01 No.
15	IG, CTC Coimbatore, CRPF, Thopampatti, Tamil Nadu -641017	01 No.

Sd-5/1/18
(Manas Ranjan)
 Commandant (Procurement)
 For and on behalf of the President of India.

Check list for tenderer

(Tenderers should check following requirements for compliance before submission of the tender documents)

Sl. No.	Requirements to be checked by the tenderer before submission of the tender.	Compliance (To be indicated by the tenderer with "YES" after compliance of the requirements)
1.	Tenderers should mention quantity for which they have quoted. This should be mentioned in the covering/ forwarding letter head of the technical bid.	
2.	Tenderers should ensure deposit of required Earnest Money Deposit if the tenderer are not registered with MSME as MSE Unit/NSIC for the store(s) quoted for the governing specification as per Tender Enquiry	
3.	Tenderers should ensure that their registration with MSME as MSE Unit and NSIC is valid if they are registered with MSME as MSE Unit/NSIC and not depositing Earnest Money. They should enclose the latest registration certificate.	
4.	Tenderers should confirm that their equipment/products conform to the governing specifications of the quoted stores as per Tender Enquiry.	
5.	Tenderers should mention their monthly manufacturing / supplying capacity.	
6.	Tenderers should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at consignees' locations at freight, risk and cost of the tenderer.	
7.	Tenderers should mention that their offer is valid up to 180 days from the date of opening of the tender.	
8.	Tenderers should mention their Delivery Period clearly.	
9.	Tenderers should mention that they agree to the Tolerance Clause of the Tender Enquiry.	
10.	Tenderers should give their past performance in the specified format given in the Tender documents.	
11.	Tenderers should mention that they agree to the Arbitration clause of the Tender Enquiry.	
12.	Tenderers should mention whether it is a manufacturer of the store(s) quoted or it is the manufacturer's authorized agent. In case of agent, it should submit valid authority letter(s) of their Principal(s) for the stores they have quoted. In case of agent of foreign Principals, they should attach valid registration certificate of DGS&D as agent of foreign Principals.	
13.	Tenderers should mention that they agree to accept the conditions of the contract contained in DGS&D-68 (Revised) amended up to 31.12.91 and those contained in Pamphlet No.DGS&D-229 read with Annexure attached.	

14.	Tenderers should ensure that they have duly filled up Equipment and Quality Control Proforma given in the Tender documents.	
15.	Tenderers should mention that Business dealing with their firms has not been banned by any Govt/ private agencies.	
16.	Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.	
17.	Tenderer should ensure to sign each page of the Tender documents with name, designation, seal and address of the signatory.	
18.	If the tenderer want to mention any specific condition, it should be mentioned on the covering/forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any consideration.	
19.	Tenderers should mention their address for communication with Telephone and Fax Number.	

Signature of the tenderer

Special Instructions

1. Two years comprehensive warranty with spare parts and free annual maintenance once in six months during warranty period.
2. Proper CMC details after warranty period should be provided in black and white.
3. Any complaint regarding functioning of equipment has to be attended & corrected within one week, if not attended or corrected within two weeks of complaint then, provision of penalty has to be there on the firm.
4. Maintenance and operating manual have to be provided by the company with the equipment/machine.
5. One sample will be provided by firm with arrangement for physical demonstration before BOO's for assessing the technical suitability and performance of the equipment as per tender enquiry specification at Delhi/ NCR.
6. Installation/ training on site.
7. The supplier should also provide the list of spares, fixtures and installation diagrams with the quote.

Sl No.	Requirement	(Firm should correctly fill following column.)	(Indicate page number of tender document where related information is shown/available, so it can be verified. Columns should be highlighted.)
1	Whether Regd with NSIC		
	Monetary limit / ATO NSIC		
	Validity of registration		
2	Whether Regd with MSME as MSE Unit		
	Monetary limit/ATO fixed by MSME as MSE Unit		
	Validity of registration		
3.	Whether EMD enclosed (Reqd. for Rs.3,46,800/- should be valid up to 225 days from the date of opening of tender.)		
	Validity of EMD expires on		
4.	Whether Spec. Confirmed or not		
5.	Quantity offered (Total quantity is 15 Nos.)		
6.	Production Capacity (Certificate issued by competent authority should be attached)		
7.	Whether firm agrees to accept conditions of contract as contained in DGS&D-68 (Revised) amended upto 31.12.91 and those contained in Pamphlet No. DGS&D-29 read with Annexure attached (As asked in clause 10 of Questionnaire of TE)		
8.	Terms of Delivery (Our requirement is free delivery at Consignees locations)		
9.	Validity of offer (Our requirement is 180 days from the date of opening)		
10.	Delivery period (Our requirement is within 3 months)		
11.	Monthly rate of Supply		
12.	Tolerance Clause accepted or not		
13.	Past Performance (attached or not)		
14.	Arbitration Clause (agreed or not)		
15.	Warranty Clause (agreed or not)		
16.	Liquidated damage clause (agreed or not)		
17.	Manufacturer or authorized Agent		
18.	Partnership agreement (attached or not)		
19.	Name & Add of Bankers		
20.	Equipment and Quality control proforma (Form No. 7) duly filled or not		
21.	Whether business dealing banned		
22.	Whether witness have signed in list No. 1 and form-68-A or not		
23.	Whether tender signed properly		
24.	Whether any Specific condition stipulated		

Signature of tenderer, Date & Name of tenderer

COMPLIANCE STATEMENT FOR SPECIFICATION OF AUTOMATIC X RAY FILM PROCESSOR

1. Name of Item: **Automatic X Ray Film Processor**
2. Brand of Item/Country of origin: _____
3. Make & Model: _____

Tenderer are requested to give Compliance of each Specification whether equipment being offered by them is complying with Specification or otherwise.

QRs compliance for **Automatic X Ray Film Processor**

S/ No	Specification	Complied	Not Complied	Page No at which this Tech Literature attached
Automatic X Ray film processor for processing of all standard medical X Ray and imaging films, it should have the following features :-				
1.	Processor should be able to take the maximum film width and in feed width shall be 45 cm and minimum of 10 cm x 10 cm.			
2.	High capacity through put of more than 220 films/hours of size 14" x 17".			
3.	Transport speed adjustable between at least 1.0 minute to 5.0 minutes (in the steps of ranging between 5-8 second for perfect quality control).			
4.	The developing and fixing tanks should be minimum of 12 liters capacity for proper developing and washing. Washing tank should be of higher capacity.			
5.	Replenishment should have the individual programmers manual and automatic with tank capacity of 25 ltrs.			
6.	The roller transport system should have squeeze rollers and the main drive should stop automatically when not in use.			
7.	The container assembly should be monoshell and made of material which is non corrosive and of latest technology.			
8.	Theremostatic controlled temperature of developer and it should have range between 28°C to 40°C.			
9.	Multiple program memory should be there preferred for different application at least five program memory must be there.			

10	Replenishment rate should be adjustable and the adjustment range must 200-2000 ml per sq.m			
11.	Dryer temperature range must be up to 70°C for better drying.			
12.	Water consumption during use should not exceed 2 Lit. per minute Lower consumption shall be preferred.			
13.	It should have anit-oxidation programme option in between adjustable range 10-90 minute intervals.			
14.	Film output should be possible through the wall (wall mounted). The processor should be complete with the following operational electrical data 230 volts, 50Hz10 Amperes with appropriate voltage stabilizer Details about availability of spares & service should be given.			
15.	The model quoted should be from reputed foreign manufacturer with international quality certifications for the model quoted.			
16.	The firm must have an installed base of the quoted model at Delhi/New Delhi provide list of installations.			

**MANUFACTURER WILL PROVIDE LIST OF MACHINERY INSTALLED IN THEIR FACTORY
FOR MANUFACTURING THIS ITEM**

Sl.No.	Name of Machinery
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Signature of Tenderer

**ONLINE PROFORMA FOR SUBMISSION OF PRICE BID FORMAT
(TO BE FILLED BY THE BIDDERS & ATTACHED SEPARATELY (PDF FORMAT) IN SECOND
COVER ON CPPP) (e-procurement website)**

S/No	Item Description	Quantity (in Nos.)	Basic Rate per unit (in Rs.)	GST as applicable	Any other leviable tax, duty, Charges or surcharges (in Rs.)	Amt. Per Unit (inclusive of all) in Rs. (col. D+E+F)	Total amount without taxes (in Rs.)	Total amount with taxes (in Rs.)	Total amount in words
A	B	C	D	E	F	G	H	I	J
1.	Automatic X-Ray Film Processor.	15 Nos							
2.	CMC for 05 Years	15 Nos							
Total in Figures									
Total in words									

Application for Enlistment of Indian Agents of Foreign Principals

(Under compulsory enlistment scheme of Department of Expenditure, Ministry of Finance)

1	Name of the Indian Agent			
2	Address/telephone/fax/E-mail id of			
	Registered office			
	Head office			
	Website address if any			
3	Status of Indian agent			
	a)	Date of Incorporation		
	b)	Constitution of the firm		
		i) Proprietorship/partnership (attach copy of partnership deed and Form-A of equivalent entry certificate from Registrar of Firms self certified) ii) Public Limited/Pvt. Limited (Attach Memorandum/Article of Association and copy of certificate of incorporation self certified)		
	c)	Names, addresses and telephone nos. of proprietor/partners/Directors having interest in the firm.		
	d)	If the firm is a subsidiary of an Indian/foreign company, give particulars of parent/holding company ?		
	e)	If there are other subsidiaries of the same parent company in India, give full particulars		
	f)	If the Directors/partners/Proprietor have financial interests or are represented on Board(s) of other companies give details		
	g)	Income tax circle/ward/District in which the applicant firm is assessed to Income-tax, give PAN and attach copy of PAN certificate.		
	h)	Sales Tax registration No(s)		
i)	Import export code number issued by DGFT, attach a copy of certificate.			
4	Name and address of foreign principals			
	Contact Telephone/fax No.			
	Website address			
	E-mail id			
5	Stores for which enlistment is sought			
Sl. No.	Description of store	Specification with model	Limiting size/capacity	Country of Origin.

6	Particulars of agency agreement with foreign Principals	
	Date of agency agreement	
	Date of expiry	
	Percentage of Agency commission	
	Territorial jurisdiction	
	Whether foreign principals has agreed to provide technical support and spare parts for after sale service.	
	Whether Indian Agent has authority to commit and sign on behalf of the foreign principals.	
7	Whether the Indian Agent is prepared to quote and receive payment in Indian Rupees ?	
8	Details of personnel employed technical/skilled /others	
9	State if the product (s) carry any international quality mark. If so attach a copy of valid license.	
10	If the products require after sales crevice, give names and addresses of places where such facilities are available and indicate staff employed.	
	Whether the applicant firm, Directors/partners were at any time prosecuted for any offence by any court for civil/economic offence ? If yes give details.	
11	Name and designation of signatory of this application (enclose copy of power of Attorney where applicable)	
<p>I/we do hereby certify that the agency agreement with M/s(name of foreign principals) dt..... is current and that the applicant firm has no other agreement with the principals for payment of commission other than what is stated herein, either abroad, or in India in foreign currency of in Indian currency.</p> <p>I/we also certify that I/we am/are duly authorized to submit this application on behalf of and bind the firm.</p> <p>I/we also confirm that in the event of any change in agency agreement, termination of the agreement and/or change in the management of the applicant firm, the name will be duly intimated to the DGS&D within 15 days of such change.</p>		
Place:		Authorized signatory with seal
Date		

CHECK LIST FOR FILLING THE APPLICATION

The applicants must also complete the checklist as given below to ensure that the application is complete in all respects. The applications with incomplete information/ documents are liable to be rejected.

Sl.No.	Requirement	Tick if completed
1.	If the firm is seeking enlistment for more than one foreign principals, separate application to be furnished for each of the foreign principals.	
2.	All Annexure/Enclosures/documents, supporting the application to be authenticated under signatures of the applicant in ink with seal of the firm.	
3.	Documentary proof of the status of the firm: For the public/private Limited companies.	
a)	Copy of Memorandum and Articles of Association self certified.	
b)	Copy of Certificate of incorporation self certified	
	Proprietary/partnership firms	
a)	Copy of partnership deed self certified	
b)	Certified copy of Entry Form-A or equivalent from the Registrar of firm, self certified.	
4	Copy of agency agreement with foreign principals covering details (a) date of arrangements (b) date of expiry (c) agency commission payable in Indian currency (d) territorial jurisdiction (e) items for which enlistment is sought (f) foreign principals agreement to provide technical support and spare parts for after sale service (g) authority to commit and sign on behalf of foreign principals.	
5	Copy of Import Export Code number issued by DGFT, self certified.	
6	Copy of PAN certificate, self certified.	
7	Copy of Sales Tax Registration Certificate, self certified.	
8	Affidavit as per Annexure 1 duly notarized.	
9	Performance statement as per Performa Annexure 2 of the application	
10	Bankers' Report in original giving details of financial status of the applicant firm as per proforma in Annexure 3	
11	Notarized copy of General Power of Attorney in case in favour of person signing the application is authorized signatory.	

AFFIDAVIT

(To be executed on non-judicial stamp paper of Rs. 10/- and attested by a Notary public or 1st class magistrate)

I/We..... son of the proprietor/partner (s)/Director(s) of M/s with their registered office at who are Indian Agents of foreign principals M/ssolemnly affirm and state on oath that :

1. The premises of the firm situated at are owned exclusively/rented by me/us* upto(indicate date).
2. That the applicant firm possesses adequate after sales service facilities which are available at(give address (es)).
3. That none of the proprietor/partners/Directors* of the firm was or is proprietor or partner or Directors of any firm with whom the Government has banned/suspended business dealings.
4. We undertake to report to the DGS&D immediately after we are informed but in any case not later than 15 days, if business dealings with any firm in which any of the proprietor/partners/Directors* of the firm is/are proprietor or partner or Director, are banned/suspended by the government in future either before the Enlistment certificate is issued or thereafter.
5. The information given above is true to the best of my/our knowledge.

Place :

Date :

Signature(s) of Deponent(s)
(Seal of the firm/Company)

Verification

I/We* above named deponent/deponents hereby verify that the contents of my/our* above deposition are true to the best of my/our* knowledge and nothing has been concealed there from.

Verified atthis theday of

Signature(s) of Deponent(s)
(Seal of the firm/Company)

-----Notes:

1. Strike out whichever is not applicable.
2. The applicants may submit the Affidavit separately or together as is convenient.

PERFORMANCE STATEMENT

(For last three years with Government/Semi government/Limited companies)

Sl.No.	Purchaser	PO No. and Date	Description of stores	Quantity supplied	Value

Authorized Signatory (ies)
with seal

PROFORMA FOR BANKER'S REPORT
(To be submitted on the Bankers letterhead)

Director (Registration),
Directorate General of Supplies and Disposals,
Jeevan Tara , 5 Sansad Marg,
New Delhi-11001

Sub: Bank report in respect of M/s(name of the firm with address) for the purpose of Enlistment of Indian agents of Foreign Principals (Under compulsory enlistment scheme of Department of expenditure, Ministry of Finance.

Sir,

This is to certify that M/s(name of the firm with address) are maintaining current /saving account No. with this bank branch for the lastyears. The firm has been provided with a credit limit of Rs.

This is further certified that their account with this bank has been operated in a satisfactory manner.

Yours faithfully

(
Chief manager
Bank /Branch with seal